

TOWN OF BROOKFIELD
TOWN BOARD
MARCH 16, 2004

The regular meeting of the Town Board was held on Tuesday, March 16, 2004 in the Erich Gnant Room of the Town Hall, 645 N Janacek Road, Brookfield, WI.

Chairperson Keith Henderson called the meeting to order at 7:00 p.m. with the following people present: Supervisors: Cheryl Mantz, Robert Flessas, Keith Harenda and Patrick Stroebel, Administrator Richard Czopp, Building Inspector Gary Lake and the Town Clerk to record the minutes.

APPROVAL OF AGENDA

Supervisor Mantz moved to approve the agenda as written, seconded by Supervisor Stroebel, voted on, and carried unanimously.

APPROVAL OF MINUTES

Supervisor Mantz said that the March 2, 2004 Town Board meeting minutes need the following corrections:

On page 1, under Old Business, in the paragraph for Marcus Sign approval in the third sentence the word *expensive* should be *expense*.

On page 2, under Management of Geese at Brook Park, the minutes read that Supervisor Harenda both made the motion and seconded it, which can not be done, so there needs to be verification on who the Supervisor was that seconded the motion.

On page 3, in the third sentence from the top the word *subdivision* should be *subdivisions*.

Supervisor Mantz moved to table the March 2, 2004 Town Board meeting minutes pending verification of the Supervisor that seconded the motion regarding Management of the Geese at Brook Park and making the above referenced corrections, seconded by Supervisor Stroebel, voted on, carried unanimously.

CITIZEN COMMENT None.

CHAIRMAN'S COMMENTS

Chairperson Henderson reminded the Board about the Chamber meeting on Thursday and the Wisconsin Town's Association meeting on April 29, 2004 at the Town of Genesee. He explained that there would be Board of Review training from 5:00 p.m. to 7:00 p.m at the WTA meeting.

SUPERVISOR'S COMMENTS

Supervisor Stroebel requested that if the Shire development proposal in the City of Brookfield is approved tonight he would like the Town Administrator to request that the Town be able to review the storm water plan for the project.

Supervisor Mantz asked that Administrator Czopp contact the DNR to obtain their results of the samples of the surface water testing.

Supervisor Harenda said that the Town should request copies of any relevant data for the project.

OLD BUSINESS None.

NEW BUSINESS

- a. TRANSFER OF FIRE DEPARTMENT TANKER TO PUBLIC WORKS
Supervisor Harenda moved approve the transfer of Fire Department Tanker Truck to Public Works, seconded by Supervisor Flessas, voted on, carried unanimously.
- b. APPROVAL OF LIQUOR LICENSE for PDQ STORE #350
Supervisor Harenda moved to approve the Class A Liquor License for PDQ Store #350 at 21980 Watertown Road, Waukesha, WI 53045, seconded by Supervisor Mantz, voted on, carried unanimously.
- c. BARTENDER/OPERATOR LICENSES
Supervisor Mantz moved to approve a bartender license for Donna J Edmundson at Applebee's and Arthur French at Sam's Club, seconded by Supervisor Stroebel, voted on and carried unanimously.

DEPARTMENTS, BOARDS COMMITTEE COMMISSION REPORTS AND/OR RECOMMENDATIONS

- a. BUILDING INSPECTOR
Inspector Lake reported that he has received a half dozen of questions and inquires on the land that the Town might be selling.
- b. CLERK'S None.
Clerk Carlson requested that Board members notify her if they would be attending the Board of Review training on April 29, 2004.
- e. ADMINISTRATOR'S None.

VOUCHERS

Supervisor Mantz moved to approve the revised voucher list as presented in the amount of \$93,589.93 seconded by Supervisor Stroebel, voted on, and carried unanimously.

Included in the approved vouchers were: \$26,648.65 to Onyx-Hartland for refuse/recycling and yard waste services; \$7,763.36 to Butterfield Trucking for salt and sand mixture; \$4,796.87 to Cramer, Multhauf & Hammes for legal fees; \$4,236.00 to GSI Communications Inc. of WI for Fire Department purchases; \$3,920.00 to Wisconsin Steam Cleaner for DPW Hi pressure washer and \$3,820.62 to Scott Oil/Heating Co for vehicle fuel.

COMMUNICATIONS AND ANNOUNCEMENTS

The attached list of correspondence was reviewed by members of the Board, with the following comments made.

17. Chairperson Henderson said that he wanted to point this out for Board members who might be interested in going to the grand opening of the Communication Center.

ADJOURNMENT

There being no further business Supervisor Stroebel moved to adjourn, seconded by Supervisor Harenda, voted on and carried unanimously. The meeting adjourned at 7:21 p.m.

Respectfully submitted,

Jane F. Carlson/Town Clerk

CORRESPONDENCE

March 16, 2004

1. Notice of Legislative Hearings Number 58.
2. Letter from Cramer, Multhauf & Hammes regarding Calvin Williams vacation pay claim.
3. Sanitary District No. 4 minutes Jan. 27 & Feb. 18, 2004.
4. Waukesha County Trunk Usage report, Feb. 2004.
5. Grota Appraisals statement of assessment Jan & Feb, 2004.
6. Waukesha County Recycling & Solid Waste Program Report 2003.
7. WE Energies Safety Programs & Tip sheet.
8. Invitation to Nautical Nights April 22, 2004 sponsored by Mental Health Association of Waukesha County.
9. Greater Brookfield Chamber of Commerce golf outing July, 12, 2004.
10. Invitation to Regency Open House, March 28, 2004.
11. WE Energies community information meetings.
12. Letter formative Warner announcing Discovery Home channel.
13. Wisconsin Municipal Clerks Association promoting Municipal Clerks Week.
14. Wisconsin Towns Association Legislative Alert Feb. 27, 2004.
15. 2003 Homeland Security Funding Report.
16. Letter from Waukesha County Parks & Land Use, Feb 24, 2004 regarding Yard Waste composting & processing program.
17. Letter from Waukesha County Dept of County Executive announcing opening of the Waukesha County Communication Center, May 8, 2004.
18. Brookfield Regency Newsletter February to April, 2004.
19. 2003 Room Tax Summary Report.

March 11, 2004

MEETING NOTICES

All meetings will be held at the **TOWN HALL**, 645 N Janacek Road, Brookfield, WI:

TUESDAY, MARCH 16, 2004

6:00 P.M.

STAFF MEETING
(TOWN BOARD AND
DEPARTMENT HEADS)

AGENDA:

1. Exchange of information and ideas.

TUESDAY, MARCH 16, 2004

7:00 P.M.

TOWN BOARD

AGENDA:

1. Call to Order/Pledge of Allegiance.
2. Approval of Agenda.
3. Approval of Minutes.
4. Citizen comments: Three-minute limit.
5. Chairman's Comments.
6. Supervisor's Comments.
7. Old Business:
 - a. None.
8. New Business:
 - a. Approval of transfer of Fire Department Tanker Truck to Public Works.
 - b. Approval of a Class A Liquor License for PDQ Store #350 at 21980 Watertown Road, Waukesha, WI 53045.
 - c. Approve bartender licenses.

9. Department, Boards, Committee/Commission Reports/Recommendations:
 - a. Building Inspector.
 - b. Clerk's
 - c. Administrator's.
10. Approval of Vouchers and Checks.
11. Communications and Announcements.
12. Adjournment.

THURSDAY, MARCH 18, 2004

5:30 P.M.

MUNICIPAL COURT

Jane F. Carlson/Town Clerk

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meetings to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services contact the clerk's office at the above location.