

TOWN OF BROOKFIELD  
TOWN BOARD  
MAY 18, 2004

The regular meeting of the Town Board was held on Tuesday, May 18, 2004 in the Erich Gnant Room of the Town Hall, 645 N Janacek Road, Brookfield, WI.

Chairperson Keith Henderson called the meeting to order at 7:10 p.m. with the following people present: Supervisors: Keith Harenda, Robert Flessas, Cheryl Mantz and Patrick Stroebel, Administrator Richard Czopp, Building Inspector Gary Lake and the Town Clerk to record the minutes.

APPROVAL OF AGENDA

Supervisor Stroebel moved to approve the agenda as written, seconded by Supervisor Mantz, voted on, and carried unanimously.

APPROVAL OF MINUTES

Supervisor Stroebel moved to dispense with the reading of the April 13, 2004 Town Board meeting minutes and approve them as presented, seconded by Supervisor Harenda, voted on, passed 4 – 1 with Supervisor Mantz abstaining.

Supervisor Stroebel moved to dispense with the reading of the April 20, 2004 Special Town Board meeting minutes and approve them as presented, seconded by Supervisor Flessas, voted on, passed 4 – 1 with Supervisor Mantz abstaining.

Supervisor Mantz said that in the May 4, 2004 Town Board meeting minutes the last paragraph on page 3 does not read right and needs to be re-worded.

Chairperson Henderson said that he thought that No action taken should be a separate sentence and the direction that the Board gave the Administrator and Attorney another sentence.

Supervisor Mantz said that is right and that the sentence regarding the direction should read: ***The Board gave direction that the Town Attorney draft an Ordinance, for the Board to review, regarding a time frame for receiving Plan Commission approval, for requests that require property owners be notified of the proposal. Also, the Administrator should put together a policy for withdrawal and tabling of an agenda item that has required property owner notification.***

Supervisor Stroebel said that on page 5 in Section (h) regarding The Fire Training Trailer he does not believe that he was the person that seconded the motion. Also, he is pretty sure that he voted against the tabling motion.

Chairperson Henderson said that he thinks Supervisor Stroebel voted nay for the motion and that the Clerk should check the tape for who seconded the motion for the Fire Training Trailer.

Supervisor Stroebel moved to table the May 4, 2004 Town Board meeting minutes so that changes and corrections can be made if needed, seconded by Supervisor Harenda, voted on, carried unanimously.

CITIZEN COMMENT

Mark Lindner, 2640 Harmony Circle, commented on the Town doing a re-assessment. Attorney Hammes explained the State Statutory requirement for assessments of property.

John Sherman, 21665 Mayrose Boulevard also, commented on reassessment and property values.

CHAIRMAN'S COMMENTS

Chairperson Henderson reported that there is a Chairperson meeting this Saturday that he will be attending.

SUPERVISOR'S COMMENTS

Supervisor Flessas reported that there are two issues coming before the state legislature soon one is the property tax freeze and the other is the taxpayers bill of rights and people need to let others know and their representatives know what they would like them to do.

OLD BUSINESS

a. AMENDMENTS TO WAUKESHA COUNTY SHORELAND & FLOODPLAIN PROTECTION ORDINANCE

Supervisor Stroebel moved to approve the amendments to the Waukesha County Shoreland & Floodplain Protection Ordinance, seconded by Supervisor Mantz, voted on, carried unanimously.

b. APPOINTMENTS: COMMITTEE, COMMISSION AND BOARD

Supervisor Mantz moved to follow Chairperson Henderson recommendations for the appointment of residents to the Committee/Commission/Boards (see attached), seconded by Supervisor Harenda, voted on, and carried unanimously.

Supervisor Harenda moved to approve Chairperson Henderson's recommendations for Board appointments to Committee/Commission/Board except changing Supervisor Mantz from Storm Water to Personnel and Supervisor Stroebel from Personnel to Storm Water (see attached), seconded by Supervisor Flessas, voted on, carried unanimously.

NEW BUSINESS

a. ELMBROOK SENIOR TAXI SERVICE SUPPORT

Supervisor Harenda moved to approve expending Seven Hundred and fifty dollars (\$750.00) to help support the Elmbrook Senior Taxi Service, seconded by Supervisor Mantz, voted on, carried unanimously.

b. AMEND REZONING AT 795 BROOKFIELD ROAD AND ADJACENT VACANT LAND

Supervisor Flessas moved to approve amending the ordinance for the P.U.D. rezoning of property at 795 Brookfield Road and tax key number BKFT 1121-985 (vacant land) to include the submitted general development plan as required in Town Code, seconded by Supervisor Mantz, voted on, carried unanimously.

- c. LIQUOR LICENSE AGENT CHANGE FOR SILVER SPUR  
Supervisor Harenda moved to approve the Agent change for Silver Spur, 19990 W. Greenfield Avenue, Brookfield, WI 53045, seconded by Supervisor Flessas, voted on, carried unanimously.
- d. WAUKESHA COUNTY LAND INFORMATION SYSTEM ACCESS AGREEMENT  
Supervisor Flessas moved to approve the Waukesha County Land Information System Access Agreement, seconded by Supervisor Mantz, voted on, carried unanimously.
- e. BARTENDER LICENSES None.
- f. PICNIC PERMIT FOR JULY 24, 2004  
Supervisor Mantz moved to approve a Picnic Permit for Sentry Insurance Employee Club on Saturday July 24, 2004 from 11:00 a.m. until 6:00 p.m. at Marx Park, seconded by Supervisor Stroebel, voted on, carried unanimously.
- g. PICNIC PERMIT FOR AUGUST 13, 2004  
Supervisor Flessas moved to approve a Picnic Permit for GE Commercial Finance on Saturday, August 13, 2004 from 10:00 a.m. until 10:00 p.m. at Marx Park, seconded by Supervisor Harenda, voted on, carried unanimously.

DEPARTMENTS, BOARDS COMMITTEE COMMISSION REPORTS AND/OR RECOMMENDATIONS

- b. BUILDING INSPECTOR  
Inspector Lake reported on the Highway 59 meeting that he attended in New Berlin.
- c. CLERK'S None.
- d. ADMINISTRATOR'S None.

VOUCHERS

Supervisor Mantz moved to approve the voucher list as presented in the amount of \$106,760.72 seconded by Supervisor Harenda, voted on, and carried unanimously.

Included in the approved vouchers were: \$29,967.00 to Ewald – Oconomowoc for Fire Department Chevy Truck; \$20,651.00 to Ewald – Hartford Ford for Police Department Ford Crown squad; \$9,850.00 to Virchow, Krause & Co. LLP for auditing services; \$7,560.30 to Cramer, Multhauf & Hammes for legal fees; \$5,250.00 to Grota Appraisal for Revaluation and annual assessment work; and \$3,981.10 to Scott Oil/Heating Co for vehicle fuel.

COMMUNICATIONS AND ANNOUNCEMENTS

The attached list of correspondence was reviewed by members of the Board, with the following comments made.

Chairperson Henderson reported that Governor Doyle and members of his cabinet would be appearing at Waukesha County Thursday from 8:00 a.m. until 9:00 a.m. in the County Board Room.

CLOSED SESSION (7:55 P.M.)

Supervisor Mantz moved to adjourn into Closed Session according to Wisconsin Statutes Section 19.85(1)(g) Wisconsin Statutes to confer with legal counsel concerning strategy to be adopted with respect to possible litigation, seconded by Supervisor Flessas, voted on, carried unanimously.

OPEN SESSION (8:25 P.M.)

Supervisor Harenda moved to adjourn into Open Session according to Wisconsin Statutes Section 19.85(2) for any necessary action resulting from the Closed Session and to adjourn the meeting, seconded by Supervisor Flessas, voted on, carried unanimously.

ADJOURNMENT

There being no further business Supervisor Harenda moved to adjourn, seconded by Supervisor Flessas, voted on and carried unanimously. The meeting adjourned at 8:28 p.m.

Respectfully submitted,

Jane F. Carlson/Town Clerk

**CORRESPONDENCE**  
**May 18, 2004**

1. Notice of Legislative Hearings, May 13, 2004.
2. Focus, April 30, 2004.
3. Minutes from Wis Towns Association, Feb. 19, 2004.
4. Sanitary District No. 4 Minutes, Mar. 31, 2004, Apr. 13, 2004, & Apr. 19, 2004.
5. Letter from Sanitary District No. 4 to Gov. Doyle regarding radium contamination.
6. Letter from Wisconsin Towns Association regarding WTA/UTC membership.
7. Invitation from Chorus Occupational Health for Forum 2004, May 14, 2004.
8. Letter from Onyx Waster regarding July 4<sup>th</sup> collection.
9. New location Grota Appraisals.
10. Letter from Waukesha County Register of Deeds regarding tax listing services.
11. Resource Report, April, 2004.
12. EMS/Fire Dispatch services report, April, 2004.
13. Letter to Charles D. Koehler regarding storm water billing.
14. Letter to Vishwa M. Kashyap, P.E. regarding storm water billing.
15. WE energies publication, Spring, 2004.
16. Letter from Time Warner regarding new digital channels.
17. Letter from Time Warner regarding new digital telephone service.
18. Time Warner channel guide.
19. Invitation to open house from Ruckert/Mielke, June 3, 2004.
20. Invitation from WCEDC for seminar, May 27, 2004.

May 13, 2004

**MEETING NOTICES**

**All meetings will be held at the TOWN HALL, 645 N Janacek Road, Brookfield, WI:**

**TUESDAY, MAY 18, 2004**

**6:00 P.M.**

**STAFF MEETING (TOWN BOARD  
AND DEPARTMENT HEADS)**

AGENDA:

1. Exchange of information and ideas.

**TUESDAY, MAY 18, 2004**

**7:00 P.M.**

**BOARD OF REVIEW**

The Board of Review will adjourn to a later date.

**TUESDAY, MAY 18, 2004**

**IMMEDIATELY  
FOLLOWING  
BOARD OF REVIEW**

**TOWN BOARD**

AGENDA:

1. Call to Order.
2. Approval of Agenda.
3. Approval of Minutes.
4. Citizen comments: Three-minute limit.
5. Chairman's Comments.
6. Supervisor's Comments.
7. Old Business:
  - a. Recommendation for approval of amendments to the Waukesha County Shoreland & Floodplain Protection Ordinance.
  - b. Recommendation and approval for appointments to the Town Committees, Commissions and Boards.
8. New Business:
  - a. Discussion and necessary action regarding support for the Elmbrook Senior Taxi Service.
  - b. Amendment to previous approval for the rezoning of property at 795 Brookfield Road and tax key number BKFT 1121-985 (vacant land) to include the submitted general development plan as required in Town Code.

- c. Approval of an Agent change for Silver Spur, 19990 W. Greenfield Avenue, Brookfield, WI 53045.
  - d. Discussion and necessary action regarding re-approval of the Waukesha County Land Information System Access Agreement.
  - e. Approve bartender licenses pending record checks.
  - f. Approval of Picnic Permit for Marx Park on Saturday July 24, 2004 for Lisa Kozik, Sentry Insurance Employee's Club from 11:00 a.m. until 6:00 p.m.
  - g. Approval of Picnic Permit for Marx Park on Saturday, August 13, 2004 for Amy Goodwin, GE Commercial Finance from 10:00 a.m. until 10:00 p.m.
9. Department, Boards, Committee/Commission Reports/Recommendations:
- a. Building Inspector.
  - b. Clerk's
  - c. Administrator's.
10. Approval of Vouchers and Checks.
11. Communications and Announcements.
12. Adjourn into **CLOSED SESSION**, according to Section 19.85(1)(g) Wisconsin Statutes to confer with legal counsel concerning strategy to be adopted with respect to possible litigation.
13. Adjourn into **OPEN SESSION**, according to Section 19.85(2) Wisconsin Statutes, for any necessary action resulting from the Closed Session and to adjourn the meeting.
14. Adjournment.

**THURSDAY, MAY 20, 2004**

**5:30 P.M.**

**MUNICIPAL COURT**

Jane F. Carlson  
Town Clerk

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meetings to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services contact the clerk's office at the above location.