

TOWN OF BROOKFIELD  
TOWN BOARD  
JULY 20, 2004

The regular meeting of the Town Board was held on Tuesday, July 20, 2004 in the Erich Gnant Room of the Town Hall, 645 N Janacek Road, Brookfield, WI.

Chairperson Keith Henderson called the meeting to order at 7:00 p.m. with the following people present: Supervisors: Cheryl Mantz, Robert Flessas and Patrick Stroebel, Attorney Dan Habeck, Administrator Richard Czopp, Building Inspector Gary Lake and the Town Clerk to record the minutes. Supervisor Keith Harenda excused absence.

APPROVAL OF AGENDA

Supervisor Mantz moved to approve the agenda as presented, seconded by Supervisor Stroebel, voted on and carried unanimously.

APPROVAL OF MINUTES

Supervisor Mantz said that there are spelling corrections that need to be made on the Town Board minutes of July 6, 2004. On page 1, the word *anniversary*; on page 2, *automotive*, *interpretation*, *bound*, and *Sears*; on page 3, *auxiliary*, *interpretation*, *contiguous*, *interpret*, *taxes*, *maintenance* and on page 4 under Closed Session the word approve deleted.

Chairperson Henderson said that on page 3 *Meinke* is misspelled and on page 2 under Department in the second paragraph, the fourth sentence the word *and* needs to be added between *property*, *the*. Also, under Vouchers adding the Supervisor's name that seconded the motion.

The Clerk said that she that when she did the spelling and grammar check it must not have been working, and did not get time to read the minutes before putting the packets together.

Supervisor Mantz moved to dispense with the reading of the July 6, 2004 Town Board meeting minutes and approve them with the corrections, seconded by Supervisor Stroebel, voted on, carried unanimously.

PUBLIC COMMENT

Owen Durigan, 21475 Mary Lynn Drive, commented on a non-agenda item, the Storm Water User charge.

OLD BUSINESS

a. PICNIC PERMIT

Supervisor Flessas moved to approve a Picnic Permit for Silver Spur BBQ for an employee and family event on Sunday, August 15, 2004 from 2:00 p.m. until 8:00 p.m. at Marx Park, seconded by Supervisor Stroebel, voted on, carried unanimously.

b. ORDINANCE FOR DEADLINE FOR PLAN COMMISSION APPROVAL

Supervisor Mantz moved to table the adoption of Ordinance 2.14(1) and (2) of the General Code of the Town of Brookfield regulating a deadline for Plan Commission approval until the next meeting pending the addition of wording regarding requiring

submittal of any and all information prior to the time the agenda is posted, seconded by Supervisor Flessas, voted on, carried unanimously.

NEW BUSINESS

- a. **BROOKFIELD CHAMBER REPRESENTATIVE**  
Supervisor Flessas moved to approve appointing Gloria Albrecht for a one (1) year term as the Brookfield Chamber Representative for the Town, seconded by Supervisor Stroebel, voted on, carried unanimously.
- b. **BARTENDER LICENSES**  
Supervisor Stroebel moved to approve bartender licenses for Theresa George, Nicklaus Kusch, Sara Powers and Alex Swendson at Olive Garden, seconded by Supervisor Mantz, voted on, carried unanimously.
- c. **PICNIC PERMIT**  
Supervisor Mantz moved to approve a Picnic Permit for James Tonkovitz on Sunday, August 29, 2004 from 6:00 p.m. until 10:00 p.m. at Marx Park, seconded by Supervisor Stroebel, voted on, carried unanimously.

DEPARTMENT, BOARDS, COMMITTEE/COMMISSIONS RECOMMENDATIONS

- a. **BUILDING INSPECTION**
  1. **PLUMBING PERMIT FEES AND HVAC PERMIT FEES**  
Supervisor Mantz moved to approve the attached list of recommended fees for Plumbing Permits and HVAC Permits, seconded by Supervisor Stroebel, voted on, carried unanimously.
- b. **PARK AND RECREATION**
  1. **TREE REPLACEMENT**  
Supervisor Mantz moved to approve expending up to \$35,000.00 on replacement of forty-three (43) trees for Bluemound Road, seconded by Supervisor Flessas, voted on, carried unanimously.  
  
Note: Supervisor Mantz would like Administrator Czopp, Highway Superintendent Golner and Park & Recreation Director Brown to work up a schedule for the watering of the trees on Bluemound Road.
- c. **ADMINISTRATOR'S REPORT**
  1. **REVIEW 2004 BUDGET**  
Administrator Czopp reported to the Board that he has reviewed the 2004 Budget and everything is in really good condition.

VOUCHERS

Supervisor Mantz moved to approve the vouchers as presented in the amount of \$61,899.75, seconded by Supervisor Stroebel, voted on, and carried unanimously.

Included in the approved vouchers were: \$11,250.00 to Grota Appraisal, LLC for annual assessment work and revaluation; \$4,022.41 to Scott Oil/Heating Co for vehicle fuel; \$3,601.07 to General Fire Equipment Co Inc for fire department equipment; \$3,065.15 to Brookfield Rental World for rental of supplies and equipment for the July 4<sup>th</sup> celebration and \$3,032.00 to TruGreen - ChemLawn for 2004 Wray Park, Marx Park, Town Hall and median lawn care.

COMMUNICATIONS AND ANNOUNCEMENTS

The attached list of correspondence was reviewed by members of the Board, with comment on the following:

11. Chairperson Henderson noted and said would like to have seat filled by September or October.

CLOSED SESSION (8:00 P.M.)

Supervisor Flessas moved to adjourn into Closed Session according to Section 19.85(1)(e) Wisconsin Statutes for the purpose of negotiation of Town owned land, whenever competitive or bargaining reasons require a closed session, seconded by Supervisor Stroebel, voted on, carried unanimously.

OPEN SESSION (8:10 P.M.)

Supervisor Flessas moved to adjourn into Open Session, according to Section 19.85(2) Wisconsin Statutes, for any necessary action resulting from the Closed Session and to adjourn the meeting, seconded by Supervisor Stroebel, voted on, carried unanimously.

ADJOURNMENT

There being no further business Supervisor Flessas moved to adjourn, seconded by Supervisor Stroebel, voted on and carried unanimously. The meeting adjourned at 8:10 p.m.

Respectfully submitted,

Jane F. Carlson  
Town Clerk

**CORRESPONDENCE**

**July 20, 2004**

1. Focus, June , 2004, No. 12.
2. The Wisconsin Taxpayer, April 2004, No.4.
3. Minutes for Sanitary District No. 4, June 14, 2004 & Special Meeting, June 17, 2004.
4. Letter to Gene Govey regarding claim of overtime pay.
5. Letter to Frank Busalacchi Wis DOT regarding construction of STH 59 road corridor.
6. Letter to Brian Bliesner regarding construction of STH 59 road corridor.
7. Statement from Grota Appraisals for June and July, 2004.
8. Letter from WCTC regarding 2005 adopted budget.
9. Letter from EMC Insurance Co.
10. Waukesha County Dept of Land Use request for storm water reduction.
11. Letter of resignation from Keith Harenda.
12. Notice of Town Hall Meetings for Waukesha County's Budget.
13. Letter to Tom Cole regarding sanitary sewers north of Capitol Drive.
14. Letter to Mayor Speaker regarding sanitary sewers north of Capitol Drive.

July 16, 2004

**MEETING NOTICES**

**All meetings will be held at the TOWN HALL, 645 N Janacek Road, Brookfield, WI:**

**TUESDAY, JULY 20, 2004**

**7:00 P.M.**

**TOWN BOARD**

AGENDA:

1. Call to Order.
2. Approval of Agenda.
3. Approval of Minutes.
4. Citizen comments: Three-minute limit.
5. Old Business: New Business:
  - a. Approval of Picnic Permit for Marx Park on August 15, 2004 for Silver Spur BBQ from 2:00 p.m. until 8:00 p.m.
  - b. Discussion and necessary action regarding creating Ordinance 2.14(1) and (2) of the General Code of the Town of Brookfield regulating a deadline for Plan Commission approval. (Third Reading)
6. New Business:
  - a. Appointment of Brookfield Chamber Representative for the Town.
  - b. Approve bartender licenses pending record checks if necessary.
  - c. Approval of Picnic Permit for Marx Park on August 23, 2004 for James Tonkovitz 6:00 a.m. until 10:00 p.m.

7. Department, Boards, Committee/Commission Reports/Recommendations:
  - a. Building Inspection:
    1. Discussion and necessary action for plumbing permit fees.
    2. Discussion and necessary action for HVAC permit fees.
  - b. Park and Recreation:
    1. Discussion and necessary action on purchase of replacement trees for Bluemound Road.
  - c. Administrator's Report
    1. Review of 2004 Budget.
8. Approval of Vouchers and Checks.
9. Communications and Announcements.
10. Adjourn into **CLOSED SESSION**, according to Section 19.85(1)(e) Wisconsin Statutes for the purpose of negotiation of Town owned land, whenever competitive or bargaining reasons require a closed session.
11. Adjourn into **OPEN SESSION**, according to Section 19.85(2) Wisconsin Statutes, for any necessary action resulting from the Closed Session and to adjourn the meeting.
12. Adjournment.

**THURSDAY, JULY 22, 2004**

**5:30 P.M.**

**MUNICIPAL COURT**

Jane F. Carlson  
Town Clerk

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meetings to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services contact the clerk's office at the above location.