

TOWN OF BROOKFIELD
TOWN BOARD
OCTOBER 5, 2004

The regular meeting of the Town Board was held on Tuesday, October 5, 2004 in the Erich Gnant Room of the Town Hall, 645 N Janacek Road, Brookfield, WI.

Chairperson Keith Henderson called the meeting to order at 7:00 p.m. with the following people present: Supervisors: Robert Flessas, Cheryl Mantz and Patrick Stroebel, Attorney James Hammes, Administrator Richard Czopp, Building Inspector Gary Lake and the Town Clerk to record the minutes. Excused absence John Schatzman.

APPROVAL OF AGENDA

Supervisor Stroebel moved to approve the agenda as presented, seconded by Supervisor Flessas, voted on and carried unanimously.

APPROVAL OF MINUTES

Supervisor Stroebel said that in the September 21, 2004 minutes on page three under Administrator's Report the last sentence should read ***Tomorrow will be the start of budget workshops, with the Police Department being first, and the additional dates that have been scheduled will be with the other departments.***

Chairperson Henderson said that on page two the word ***Sup*** is in the column and needs to be removed.

Supervisor Stroebel moved to dispense with the reading of the September 21, 2004 Town Board meeting minutes and approve them as corrected seconded by Supervisor Flessas, voted on, carried unanimously.

PUBLIC COMMENT None.

OLD BUSINESS

a. DEVELOPMENT AGREEMENT WITH GEOFFREY ROBINSON

Supervisor Stroebel moved to approve the Development Agreement with Geoffrey Robinson for an 18 unit condominium development at 795 N. Brookfield Road subject to the inclusion of a letter credit from the bank for an amount that is to be determined by the Engineer of the Town or the Sanitary District, seconded by Supervisor Flessas, voted on, carried unanimously.

b. CONDITIONAL USE PERMIT AT 865 N. BROOKFIELD ROAD

Supervisor Flessas moved to approve a Conditional Use Permit to allow for a Home Industry, a dog grooming business at 865 N. Brookfield Road for one year and review after the year for further extensions, seconded by Supervisor Stroebel, voted on, passed 3 – 1 with Chairperson Henderson voting nay.

NEW BUSINESS

a. FEES FOR AMBULANCE TRANSPORTATION

Supervisor Mantz moved to approve the following new ambulance fees:

ALS (Advanced Life Saving) Resident \$575.00 and Non-Resident \$625.00

BLS (Basic Life Saving) Resident \$375.00 and Non-Resident \$475.00

The motion was seconded by Supervisor Stroebel, voted on, carried unanimously.

- b. **SUPERVISOR APPOINTMENTS**
Supervisor Mantz moved table the appointments for Town Board Supervisors to committees, commissions and/or boards until the next meeting, seconded by Supervisor Flessas, voted on, carried unanimously.
- c. **RESOLUTION FOR COMPREHENSIVE PLANNING GRANT**
Supervisor Stroebel moved to authorize the Town Administrator to approve the Multi-Jurisdictional Comprehensive Planning Grant, seconded by Supervisor Mantz, voted on, carried unanimously.
- d. **TAX COLLECTION AGREEMENT**
Supervisor Flessas moved to approve the Tax Collection Agreement with the Waukesha County Treasurer for the 2004/2005 Tax Collection Cycle, seconded by Supervisor Mantz, voted on, carried unanimously.
- e. **BARTENDER LICENSES** None.

DEPARTMENT, BOARDS, COMMITTEE/COMMISSIONS RECOMMENDATIONS

- a. **PLAN COMMISSION RECOMMENDATIONS**
 - 1. **CSM FOR KOSSOW ROAD**
Supervisor Mantz moved to follow Plan Commission recommendation and approve the Certified Survey Map for the division of land at 585 S. Kossow Road subject to the Town Engineer's approval, seconded by Supervisor Stroebel, voted on, carried unanimously.
 - 2. **CSM FOR MARTHA LANE**
Supervisor Flessas moved to follow Plan Commission recommendation and approve the Certified Survey Map for the division of land on Martha Lane subject to the Town Engineer's approval, seconded by Supervisor Stroebel, voted on carried unanimously.
 - 3. **SET PUBLIC HEARING DATE**
Supervisor Flessas moved to set October 26, 2004 at 7:00 p.m. as the Public Hearing date for the rezoning of land along Bluemound Road, west of Poplar Creek from B-2 Limited General Business and C-1 Conservancy to PUD Planned Unit Development Overlay District and C-1 Conservancy District., seconded by Supervisor Mantz, voted on, carried unanimously
- b. **ADMINISTRATOR'S REPORT**
 - 1. **BUDGET AMENDMENTS FOR POLICE DEPARTMENT**
Supervisor Stroebel moved to table the Budget Amendments until the Administrator has the opportunity to check if there are any other amendments, seconded by Supervisor Flessas, voted on, carried unanimously.

2. 2005 BUDGET PROGRESS No report available at this time.
3. SET DATE FOR 2005 BUDGET PUBLIC HEARING
Supervisor Mantz moved to set the time and date for the Budget Public Hearing at 7:00 p.m. on Tuesday, November 16, 2004, seconded by Supervisor Flessas, voted on and carried unanimously.

VOUCHERS

Supervisor Mantz moved to approve the vouchers as presented in the amount of \$115,958.28 seconded by Supervisor Stroebel, voted on, and carried unanimously.

Included in the approved vouchers were \$26,912.98 to Onyx-Hartland for refuse/recycling and yard waste service \$22,750.00 to Grotta Appraisals for July and August revaluation and September annual assessor services and \$6,399.00 to Cramer, Multhauf & Hammes for legal fees.

COMMUNICATIONS AND ANNOUNCEMENTS

The attached list of correspondence was reviewed by members of the Board, with comment on the following:

5. Chairman Henderson noted.
10. Chairman Henderson requested that it be put on the Town web page.

ADJOURNMENT

There being no further business Supervisor Stroebel moved to adjourn, seconded by Supervisor Mantz, voted on and carried unanimously. The meeting adjourned at 8:05 p.m.

Respectfully submitted,

Jane F. Carlson
Town Clerk

CORRESPONDENCE
October 5, 2004

1. Wisconsin Taxpayers Alliance Notice of Legislative meetings No. 74.
2. Wisconsin Taxpayers Alliance Focus No 19.
3. Waukesha County EZ Tax System Implementation Status.
4. Letter from Wisc. DOT regarding Report on Passenger Rail Corridor Study.
5. Notice from Wisc. Department of Administration on Annexation.
6. Notice of Hearing schedule for Public Service Commission on gas and electric rates.
7. Letters of notification to Waukesha County and Wisconsin Towns on the Supervisor appointment.
8. Thank you letters to candidates for Supervisor position.
9. Letter to Teamster Local 695 Business Representative regarding the permanent sergeant positions.
10. Thank you letter to Senator Brown from Chairman Henderson for the opportunity to provide testimony to the Select Committee on State and Local Government Relations.

October 1, 2004

MEETING NOTICES

All meetings will be held at the TOWN HALL, 645 N Janacek Road, Brookfield, WI:

TUESDAY, OCTOBER 5, 2004

7:00 P.M.

TOWN BOARD

AGENDA:

1. Call to Order.
2. Approval of Agenda.
3. Approval of Minutes.
4. Citizen comments: Three-minute limit.
5. Old Business:
 - a. Discussion and necessary action on the Development Agreement with Geoffrey Robinson for an 18 unit condominium development at 795 N. Brookfield Road.
 - b. Discussion and necessary action regarding a review, as required as a condition of approval, of a Conditional Use Permit for a Home Industry (Dog Grooming) at 865 N. Brookfield Road.
6. New Business:
 - a. Discussion and necessary action on fees charged for ambulance transportation.
 - b. Recommendation and approval for Town Board Supervisor appointments to the Town Committees, Commissions and Boards.
 - c. Adopt a Resolution regarding Comprehensive Planning Grant.
 - d. Discussion and necessary action on Tax Collection Agreement with Waukesha County.
 - e. Approve bartender licenses.
7. Department, Boards, Committee/Commission Reports/Recommendations:

- a. Plan Commission Recommendations:
 1. Approval of a Certified Survey Map for a division of land at 585 South Kossow Road.
 2. Approval of a Certified Survey Map for a division of land at Martha Lane.
 3. To set a date for a Public Hearing for the rezoning of land along Bluemound Road, west of Poplar Creek from B-2 Limited General Business and C-1 Conservancy to PUD Planned Unit Development Overlay District and C-1 Conservancy District.
 - b. Administrator's Report
 1. Discussion and necessary action regarding budget amendments for the Police Department.
 2. Update and report on 2005 Budget progress.
 3. Set date for Budget Public Hearing.
8. Approval of Vouchers and Checks.
 9. Communications and Announcements.
 10. Adjournment.

TUESDAY, OCTOBER 5, 2004

TOWN BOARD BUDGET WORKSHOP
IMMEDIATELY FOLLOWING 7:00 P.M.
TOWN BOARD MEETING

AGENDA:

1. Confirmation of meeting notice.
2. Discussion and review of the 2005 Budget.

Jane F. Carlson/Town Clerk

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meetings to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services contact the clerk's office at the above location.