

TOWN OF BROOKFIELD
TOWN BOARD
NOVEMBER 3, 2004

The regular meeting of the Town Board was held on Wednesday, November 3, 2004 in the Erich Gnant Room of the Town Hall, 645 N Janacek Road, Brookfield, WI.

Chairperson Keith Henderson called the meeting to order at 7:00 p.m. with the following people present: Supervisors: John Schatzman, Robert Flessas, Cheryl Mantz and Patrick Stroebel, Attorney James Hammes, Administrator Richard Czopp, Building Inspector Gary Lake and the Town Clerk to record the minutes.

APPROVAL OF AGENDA

Supervisor Stroebel moved to approve the agenda as presented, seconded by Supervisor Flessas, voted on and carried unanimously.

APPROVAL OF MINUTES None.

PUBLIC COMMENT

Sandy Wolfe representative of the Brookfield Senior Taxi service commented on a non-agenda item regarding the use of the taxi service by Town residents and requesting that the Town continue with some financial support.

CHAIRMAN'S REPORT

a. WISCONSIN TOWNS ASSOCIATION OCTOBER MEETING

Chairperson Henderson reported that the State convention is scheduled for October 16, 2005 and are looking to hold it possibly in the Stevens Point area. He also said that the next meeting will be on January 26, 2005 at 7:00 p.m. in the Village of Merton. They are going to be working on the Legislative Agenda and asked that board members review it and if they have any questions or comments contact him.

b. STATEWIDE VOTER REGISTRATION SYSTEM

Chairperson Henderson explained that by January 1, 2006 there is to be a statewide voter registration list available. The purpose is to try and eliminate duplicate and allow for the removal of people that are deceased. The state has gone out for bids and is talking of spending millions of dollars to get this program up and going. There are some firms from within the state that feel they can do it for less.

OLD BUSINESS

a. PROPERTY ASSESSMENT NOTICES CONTRACT

Supervisor Schatzman moved to approve the Property Assessment Notices Contract with Grota Appraisals for printing and mailing of assessment notices and the roll, seconded by Supervisor Stroebel, voted on, carried unanimously.

NEW BUSINESS

a. MARCUS CORP'S INDUSTRIAL DEVELOPMENT REVENUE BONDS

Supervisor Mantz moved to allow the redemption and zeroing out of the Industrial Development Revenue Bonds issued December 23, 1985, for the Marcus Project by approving prepayment by B & G Realty Inc on behalf of Marcus Corp, seconded by

Supervisor Stroebel, voted on, carried unanimously.

- b. CLOSING OUT SALES LICENSE AT 21505 HIGHWAY 18
Supervisor Flessas moved approve the Closing Out Sales License at 21505 Highway 18, Waukesha, WI, not to exceed December 31, 2004, seconded by Supervisor Stroebel, voted on, carried unanimously.
- c. SET PUBLIC HEARING DATE
Supervisor Flessas moved to set November 23, 2004 at 7:00 p.m. as the Public Hearing date for revisions to the zoning ordinance Section 17.02 Conditional Uses, seconded by Supervisor Mantz, voted on, carried unanimously
- d. POLICE & FIRE COMMISSION APPOINTMENT
Supervisor Stroebel moved to table the appointment to the Police & Fire Commission until Chairperson Henderson has had the opportunity to contacted people that have indicated an interest in the commission, seconded by Supervisor Flessas, voted on, carried unanimously.
- e. BROOKFIELD CHAMBER ANNUAL MEETING
Supervisor Schatzman moved that the Town does not pay for Board members to attend the Brookfield Chamber Annual Dinner meeting. If a board member attends they are to pay for themselves and any guest they take, seconded by Supervisor Flessas, voted on, and carried unanimously.
- f. BROOKFIELD CHAMBER MEMBERSHIP DUES
Supervisor Mantz moved to approve payment of the Brookfield Chamber membership dues, seconded by Supervisor Stroebel, voted on, carried unanimously.
- g. BARTENDER LICENSES None.

DEPARTMENT, BOARDS, COMMITTEE/COMMISSIONS RECOMMENDATIONS

- a. PLAN COMMISSION RECOMMENDATIONS
 - 1. SET DATE FOR PUBLIC HEARING
Supervisor Flessas moved to set as the Public Hearing date November 23, 2004, immediately following the hearing for the revisions to Section 17.02 Conditional Uses, for a Special Exception, as provided by Section 17.02(16) of the Town of Brookfield Zoning Code, to allow the a division of land with a zero offset at 20391 W. Bluemound Road, seconded by Supervisor Stroebel, voted on, carried unanimously
 - 2. CONCEPTUAL & FINAL APPROVAL OF CONSTRUCTION PROJECTS AT 860 AND 880 BAHCALL COURT
Supervisor Flessas moved to follow the Plan Commission recommendation and grant conceptual& final approval of a 9,000 square foot building at 860 Bahcall Court and a revised site plan and building elevations at 880 Bahcall Court for Kloeckner KHS Incorporated subject to the Fire Departments review and approval, seconded by Supervisor Schatzman, voted on carried unanimously.

3. CONCEPTUAL APPROVAL OF AUTOMOTIVE SERVICE FACILITY AND CONDO DEVELOPMENT ON JENNIFER LANE

Supervisor Flessas moved to follow the Plan Commission recommendation and grant conceptual approval of an automotive service facility and condominium development on Jennifer Lane, contingent on receiving zoning changes and a Development Agreement, seconded by Supervisor Mantz, voted on, carried unanimously.

b. CLERK'S REPORT

1. ELECTION REPORT

Clerk Carlson handed out a Tally Sheet with the results of the election and reported that the Town had a 64% voter turnout of the number of registered voters and that Waukesha County had a 97.63% turnout.

c. ADMINISTRATOR'S REPORT

Administrator Czopp handed out budget information for the Board to review and forward comment to him for the Budget Public Hearing on Tuesday, November 16, 2004.

VOUCHERS

Supervisor Stroebel moved to approve the vouchers as presented in the amount of \$114,642.72 seconded by Supervisor Mantz, voted on, and carried unanimously.

Included in the approved vouchers were \$26,899.25 to Onyx-Hartland for refuse/recycling and yard waste service \$8,300.00 to Ray Galinski Contractors for concrete work in Brook Park Estates and on Wisconsin Ave and \$5,258.25 to Cramer, Multhauf & Hammes for legal fees.

COMMUNICATIONS AND ANNOUNCEMENTS

The attached list of correspondence was reviewed by members of the Board, with comment on the following:

4. Chairman Henderson asked Inspector Lake if he had contacted Mr. Donovan.
5. Chairman Henderson said that either Inspector Lake or Administrator Czopp should attend one of the meetings.
8. Chairman Henderson said that Supervisor Flessas is planning on attending the meeting.
13. Chairman Henderson requested that the Sanitary District be contacted to get a copy of the study.
13. Supervisor Mantz noted and said the Supervisors should try to attend.

ADJOURNMENT

There being no further business Supervisor Flessas moved to adjourn, seconded by Supervisor Stroebel, voted on and carried unanimously. The meeting adjourned at 8:05 p.m.

Respectfully submitted,

Jane F. Carlson
Town Clerk

CORRESPONDENCE

November 3, 2004

1. Wisconsin Taxpayers Alliance Focus No 22.
2. Disaster Recovery Reimbursement notice.
3. Time Warner letters on new services or channels.
4. E-mail concerning Donovan property.
5. Meeting notice regarding electric transmission system.
6. Report from Gloria Albrecht to the Brookfield Chamber.
7. Invitation from the Wimmer Brothers for unveiling of The Pinnacle.
8. Notice of Public Hearing from the City of Brookfield regarding the Improvement of Calhoun Road between Wisconsin Avenue and Gebhardt Road.
9. Police & Fire Commission meeting minutes for February 16, 2004, May 18, 2004 and July 19, 2004.
10. Letter of resignation from Thomas Witkowski.
11. Information of Tax Increment Finance District the legislation passed for Town's.
12. Letter from Wisconsin Department of Revenue notifying the Town that the Town's Assessor has attended the required educational programs.
13. Sanitary District Informational meeting notice for November 9, 2004.
14. Sanitary District meeting minutes for October 7, 2004.
15. June 2004 Report for Elm-Brook Humane Society.
16. Notice of WCTC's 2004 Comprehensive Annual Financial Report for.

October 29, 2004

MEETING NOTICES

All meetings will be held at the TOWN HALL, 645 N Janacek Road, Brookfield, WI:

WEDNESDAY, NOVEMBER 3, 2004

7:00 P.M.

TOWN BOARD

AGENDA:

1. Call to Order.
2. Approval of Agenda.
3. Approval of Minutes.
4. Citizen comments: Three-minute limit.
5. Chairman's Report
 - a. Report on Wisconsin Towns Association October meeting.
 - b. Report on the statewide voter registration system.
6. Old Business:
 - a. Discussion and necessary action on the Property Assessment Contract for printing and mailing of notices and the roll.
7. New Business:
 - a. Discussion and necessary action regarding request from B & G Realty Inc on behalf of Marcus Corp to prepay the Industrial Development Revenue Bonds issued December 23, 1985.
 - b. Discussion and necessary action on a Closing Out Sales License at 21505 Highway 18, Waukesha, WI.
 - c. Discussion and necessary action to set a date for a Public Hearing for revisions to the zoning ordinance Section 17.02 Conditional Uses.
 - d. Discussion and necessary action regarding Police & Fire Commission appointment.

- e. Discussion and necessary action regarding the Brookfield Chamber Annual meeting.
 - f. Discussion and necessary action regarding the Brookfield Chamber membership dues.
 - g. Approve bartender licenses.
8. Department, Boards, Committee/Commission Reports/Recommendations:
- a. Plan Commission Recommendations:
 - 1. To set a date for a Public Hearing for a Special Exception, as provided by Section 17.02(16) of the Town of Brookfield Zoning Code, to allow the a division of land with a zero offset at 20391 W. Bluemound Road.
 - 2. For conceptual and final approval of a 9,000 square foot building at 860 Bahcall Court and a revised site plan and building elevations at 880 Bahcall Court for Kloeckner KHS Incorporated.
 - 3. For conceptual approval of an automotive service facility and condominium development on Jennifer Lane.
 - b. Clerk's Report:
 - 1. Election Report.
 - c. Administrator's Report.
9. Approval of Vouchers and Checks.
10. Communications and Announcements.
11. Adjournment.

THURSDAY, NOVEMBER 4, 2004

5:30 P.M.

MUNICIPAL COURT

Jane F. Carlson/Town Clerk

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meetings to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services contact the clerk-s office at the above location.