

TOWN OF BROOKFIELD  
TOWN BOARD  
DECEMBER 21, 2004

The regular meeting of the Town Board was held on Tuesday, December 21, 2004 in the Erich Gnant Room of the Town Hall, 645 N Janacek Road, Brookfield, WI.

Chairperson Keith Henderson called the meeting to order at 7:00 p.m. with the following people present: Supervisors: John Schatzman, Robert Flessas and Cheryl Mantz, Attorney James Hammes, Administrator Richard Czopp, Building Inspector Gary Lake and the Town Clerk to record the minutes.

APPROVAL OF AGENDA

Supervisor Flessas moved to approve the agenda as presented, seconded by Supervisor Mantz, voted on and carried unanimously.

APPROVAL OF MINUTES

Supervisor Mantz moved to dispense with the reading of the December 7, 2004 Town Board meeting minutes and approve them as presented seconded by Supervisor Schatzman, voted on, carried unanimously.

Supervisor Flessas moved to dispense with the reading of the November 23, 2004 Public Hearing meeting minutes for the Marcus Corporation Special Exception and approve them as presented seconded by Supervisor Schatzman, voted on, passed 4 – 0 – 1 with Supervisor Mantz abstaining because she was not in attendance of the hearing.

Supervisor Flessas moved to dispense with the reading of the November 23, 2004 Public Hearing meeting minutes for the Zoning Code Amendments and approve them as presented seconded by Supervisor Schatzman, voted on, passed 4 – 0 – 1 with Supervisor Mantz abstaining because she was not in attendance of the hearing.

PUBLIC COMMENT

Russ Frisby, 19135 Arlyne Court commented on a non-agenda item stating that he would like to commend the board on the good job they are doing and thank them.

OLD BUSINESS

- a. CERTIFIED SURVEY MAP AT 20391 W BLUEMOUND ROAD  
Supervisor Flessas moved to approve the Certified Survey Map for division of land at 20391 West Bluemound Road conditioned upon the delivery of a satisfactory cross easement agreement to the Town Attorney and pending the Town Attorney's approval of same, seconded by Supervisor Mantz, voted on, carried unanimously.

NEW BUSINESS

- a. PROPERTY LIABILITY INSURANCE AND WORKERS COMP INSURANCE  
Supervisor Mantz move to approve Wausua Insurance as the carrier for the Property Liability Insurance and Workers Comp Insurance with the Gemini Insurance

endorsement for Public Officials and Employment Practices liability coverage, seconded by Supervisor Schatzman, voted on, carried unanimously

b. HEALTH REIMBURSEMENT CONTRACT

Supervisor Flessas move to table the Health Reimbursement contract with Diversified Benefit Services pending the inclusion of a subrogation clause regarding third party responsibility and inclusion in the Eligibility section that fire department employees are excluded, seconded by Supervisor Schatzman, voted on, carried unanimously.

c. BROOKFIELD CONVENTION AND VISITOR BUREAU FUNDING

Supervisor Flessas moved to withdraw from contributing to the Brookfield Convention and Visitor Bureau and promote the Town on our own. The motion died for a lack of a second.

Supervisor Flessas moved to reduce the funding provided by the Town to the Brookfield Convention and Visitor Bureau by fifty percent. The motion died for a lack of a second.

Supervisor Schatzman moved to give the Town Administrator the authority at tomorrows meeting to vote no on the budget for the Brookfield Convention and Visitor Bureau. Also that this item be revisited by the Board in three months with hard concrete evidence of what is going on for the Town, seconded by Supervisor Flessas. A friendly amendment was added that the Administrator inform the Convention and Visitor Bureau that if in ninety days, immediate results are not recognized and satisfying to the Board the Towns participation will be withdrawn. The motion with the amendment was voted on and carried unanimously.

d. APPOINT ELECTION INSPECTORS

Supervisor Mantz moved to approve the appointment of the people on the attached list as Election Inspectors, seconded by Supervisor Flessas, voted on, carried unanimously

e. BARTENDER LICENSES

Supervisor Schatzman moved to approve a bartender license for Sarah J Sunderlage at Louise's, seconded by Supervisor Mantz, voted on, and carried unanimously.

DEPARTMENT, BOARDS, COMMITTEE/COMMISSIONS RECOMMENDATIONS

a. PARK & RECREATION DIRECTOR

1. 2005 RECREATION PROGRAMS

Supervisor Flessas moved to authorize the Park & Recreation Director to move forward with organizing a Girls Softball tournament event in the summer of 2005 and a Farmers Market/Arts & Craft event in the fall of 2005, seconded by Supervisor Mantz, voted on, carried unanimously

b. PLAN COMMISSION RECOMMENDATIONS

1. SET DATE FOR PUBLIC HEARING

Supervisor Flessas moved to set as the Public Hearing date January 25, 2005, for the rezoning of lands at 19900 West Bluemound Road from B-3 Office and Professional Business District and C-1 Conservancy to Rm-2 Multi-Family

Residential District and C-1 Conservancy with a P.U.D. Planned Unit Development Overlay District, to be held immediately following the 7:00 p.m. meeting for a CUP for a changeable copy sign at Bluemound Elite 600 N Barker Road, seconded by Supervisor Schatzman, voted on, carried unanimously

2. USE OF LAND ZONED T-1 TRANSITIONAL DISTRICT

Supervisor Flessas moved to set as the Public Hearing date January 25, 2005, for the rezoning of land on Gumina Road District from T-1 Transitional to M-1 Manufacturing District, to be held immediately following the 7:00 p.m. CUP for a changeable copy sign at Bluemound Elite 600 N Barker Road and the rezoning hearing for lands at 19900 W Bluemound Road, seconded by Supervisor Schatzman, voted on, carried unanimously

VOUCHERS

Supervisor Schatzman moved to approve the vouchers as presented in the amount of \$56,720.88 seconded by Supervisor Mantz, voted on, and carried unanimously.

Included in the approved vouchers were \$12,957.73 to Butterfield Trucking Inc for salt and sand mix \$3,250.00 to Grotta Appraisal for annual assessment work; \$2,308.68 to Scott Oil/Heating Co for vehicle fuel and payment to citizen members on various committees commissions and boards.

COMMUNICATIONS AND ANNOUNCEMENTS

The attached list of correspondence was reviewed by members of the Board, with comment on the following:

Chairman Henderson noted item numbers 3, 8, 9, 11 and 15.

ADJOURNMENT

There being no further business Supervisor Flessas moved to adjourn, seconded by Supervisor Mantz, voted on and carried unanimously. The meeting adjourned at 8:30 p.m.

Respectfully submitted,

Jane F. Carlson  
Town Clerk

**CORRESPONDENCE**  
**December 21, 2004**

1. Notice of Legislative Hearings No. 77, Dec 9, 2004.
2. Dec 2004 Grotta Appraisals.
3. Wisconsin Taxpayer contribution.
4. Sanitary District No 4 minutes Nov. 22, 2004.
5. Recycling News, Fall 2004.
6. Thank you card Ayres Associates.
7. Sanitary District No 4 agenda, Dec 20, 2004.
8. Waukesha County Compost Facility deliver protocol, 12/04.
9. Memo Waukesha County Dept Parks & Land Use regarding subdivision submittal process.
10. Letter from Waukesha County Dept Parks & Land Use regarding Zaretzke Certified Survey map.
11. Letter from Wis Towns Association Urban Towns Committee & dues.
12. Invitation Waukesha County Chamber of Commerce annual ball, Mar 5, 2005.
13. Municipal News, November, 2004.
14. Brookfield Registry, Nov to Jan 2005.
15. Waukesha County Dept of Admin Trunk Radio report.

December 17, 2004

MEETING NOTICES

All meetings will be held at the TOWN HALL, 645 N Janacek Road, Brookfield, WI:

**TUESDAY, DECEMBER 21 , 2004**

**7:00 P.M.**

**TOWN BOARD**

AGENDA:

1. Call to Order.
2. Approval of Agenda.
3. Approval of Minutes.
4. Citizen comments: Three-minute limit.
5. Old Business:
  - a. CSM for division of land at 20391 West Bluemound Road.
6. New Business:
  - a. Discussion and necessary action on renewal of Property Liability Insurance and Workers Comp Insurance.
  - b. Discussion and necessary action on the Health Reimbursement contract with Diversified Benefit Services.
  - c. Discussion and necessary action on the Brookfield Convention and Visitor Bureau funding.
  - d. Appoint Election Inspectors.
  - e. Approve bartender licenses.
7. Department, Boards, Committee/Commission Reports/Recommendations:
  - a. Park & Recreation Director
    1. Presentation and approval of 2005 Recreation Programs.

b. Plan Commission Recommendations:

1. To set a date for a Public Hearing for the rezoning of lands at 19900 West Bluemound Road from B-3 Office and Professional Business District and C-1 Conservancy to Rm-2 Multi-Family Residential District and C-1 Conservancy with a P.U.D. Planned Unit Development Overlay District.
  2. For discussion and necessary action concerning temporary use (parking) of land zoned T-1 Transitional District on Gumina Road.
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8. Approval of Vouchers and Checks.
  9. Communications and Announcements.
  10. Adjournment.

Jane F. Carlson/Town Clerk

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meetings to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services contact the clerk-s office at the above location.