

TOWN OF BROOKFIELD
TOWN BOARD
JULY 19, 2005

The regular meeting of the Town Board was held on Tuesday, July 19, 2005 in the Erich Gnant Room of the Town Hall, 645 N Janacek Road, Brookfield, WI.

Chairperson Keith Henderson called the meeting to order at 9:25 p.m. with the following people present: Supervisors: John Schatzman, Robert Flessas and Patrick Stroebel, Attorney James Hammes, Administrator Richard Czopp, Building Inspector Gary Lake and the Town Clerk to record the minutes.

APPROVAL OF AGENDA

Supervisor Schatzman moved to approve the agenda as presented, seconded by Supervisor Flessas, voted on, carried unanimously.

APPROVAL OF MINUTES

Supervisor Flessas said that the motion in the July 5, 2005 Town Board meeting minutes on page 2, under the Addendum regarding parking on the north side of Poplar Creek needs to be reworded and should read, *Supervisor Flessas moved to prohibit parking and authorized the installation of signage on the north side of Poplar Creek Drive from Barker Road to the fourth lot east of Linden Lane, seconded by Supervisor Schatzman, voted on, carried unanimously.*

Supervisor Stroebel said that on page 2 of the minutes under Department, Boards, Committee Recommendations regarding the public hearing date the number **28** needs to be removed.

Supervisor Flessas said that on page 3 of the minutes, item number 5 the approval for 21055 Watertown Road *after occupancy* needs to be inserted in the fourth sentence after the wording within one year.

Supervisor Stroebel moved to dispense with the reading of the minutes of the July 5, 2005 Town Board meeting and approve them as corrected, seconded by Supervisor Flessas, voted on, carried unanimously.

PUBLIC COMMENT

Gloria Albrecht commented on a non agenda item regarding the Brookfield Chamber event.

CHAIRMAN'S REPORT

a. COUNTY OPINION SURVEY

Chairperson Henderson said that the County is seeking input on how they should do the budget which would probably become effective in the budgeting year of 2007. There is a meeting scheduled for Monday, July 25, 2005 that he will attend and will provide answers for their questions.

OLD BUSINESS

a. ZONING CODE AMENDMENT FOR OFFICE USES IN MANUFACTURING DISTRICTS

Supervisor Flessas moved to table the amendment to the Town of Brookfield's Zoning Code creating Section 17.02(14)(b)5.H, to allow office uses as Conditional Uses in Manufacturing Districts, seconded by Supervisor Stroebel, voted on and carried unanimously.

NEW BUSINESS

- a. **APPOINTMENT TO PLAN COMMISSION**
Supervisor Flessas moved to approve Chairman Henderson's recommendation and appoint Len Smeltzer to the Plan Commission to fill the seat vacated by Denise Hekkers, seconded by Supervisor Stroebel, voted on and carried unanimously.
- b. **WDNR DOWNSTREAM DEFENDER MONITORING PROGRAM**
Supervisor Schatzman moved to approve the financial commitment of the budgeted amount of \$3,750.00, for participation in the WDNR Downstream Defender Monitoring Program, to satisfy the monitoring requirements of the Town's NR216 Stormwater Discharge Permit, seconded by Supervisor Flessas, voted on and carried unanimously.
- c. **ORDINANCE ADOPTING CHAPTER 23 OF THE MUNICIPAL CODE**
Supervisor Schatzman moved to approve the Ordinance Adopting Chapter 23 of the Municipal Code of the Town Code of the Town of Brookfield, Waukesha County, Wisconsin, seconded by Supervisor Flessas, voted on, carried unanimously.
- d. **RESCHEDULE THE AUGUST 16, 2005 TOWN BOARD MEETING**
Supervisor Stroebel moved to reschedule the August 16, 2005 Town Board meeting to Tuesday, August 23, 2005, seconded by Supervisor Flessas, voted on, carried unanimously.
- e. **BARTENDER LICENSES**
Supervisor Stroebel moved to deny the license for Gino A. Jorgenson at the Hampton Inn, due to the application form not being properly completed. He moved to approve licenses for Jessica L. Wojciechowski at Silver Spur, Mackenzie L. Bennetts at Speedway Inn, Sara E. Powers at Olive Garden, Russell A. Klinger at Louise's and Robert E. Sabrina at Applebee's, seconded by Supervisor Flessas, voted on, carried unanimously.

DEPARTMENT, BOARDS, COMMITTEE/COMMISSIONS RECOMMENDATIONS

None.

VOUCHERS

Supervisor Flessas moved to approve the vouchers as presented in the amount of \$62,647.47 seconded by Supervisor Schatzman, voted on, and carried unanimously.

Included in the approved vouchers were \$13,450.00 to Grotta Appraisal for assessment and revaluation work; \$5,153.90 to Hi-Tec Interior Walls Inc for fire department worksurfaces; \$4,339.28 to Scott Oil/Heating Co for vehicle fuel and \$3,065.15 to Brookfield Rental World for the July 4th event.

COMMUNICATIONS AND ANNOUNCEMENTS

The attached list of correspondence was reviewed by members of the Board, with comment on the following:

3. Chairperson Henderson said that Park & Recreation Director Chad Brown or Highway Superintendent Jeff Golner should be given a copy and check if they have something that the scout could do to earn the Eagle rank.

ADJOURNMENT

There being no further business Supervisor Flessas moved to adjourn, seconded by Supervisor Schatzman, voted on and carried unanimously. The meeting adjourned at 10:00 p.m.

Respectfully submitted,

Jane F. Carlson
Town Clerk

CORRESPONDENCE
July 19, 2005

1. Focus, June 22 & 30, 2005.
2. Waukesha County Executive Awards Program.
3. Letter from Tom Dobner regarding Eagle project.
4. Invitation to Town Hall Meetings July 21 & 27, 2005.
5. Wis Towns Assn Cracker Barrel Meeting Announcement.
6. Letter to Postmaster regarding relocation of mail box.
7. PSC notice of investigation and assessment of costs.
8. Report from Gloria Albrecht, Chamber Representative.
9. The Wisconsin Taxpayer, June 2005.
10. The WEAL Newsletter, vol. 27.
11. Newspaper article regarding special assessments.
12. E-mail regarding Ten Chimneys Foundation.
13. WCTC budget document.
14. Letter from Anderson, Tackman & Co PLC.
15. Grota Appraisals billing July 2005.

MEETING NOTICES

All meetings will be held at the TOWN HALL, 645 N Janacek Road, Brookfield, WI:

TUESDAY, JULY 19, 2005

7:00 P.M.

PUBLIC HEARING
SANITARY DISTRICT
NO 4

1. The purpose of the public hearing is to solicit public comment regarding the Sanitary District No 4's intent to exercise the police powers conferred by Wis. Stat. Section 66.0703 and 66.0821, and to levy special assessments on unsewered properties within the Town of Brookfield. The assessment, known as a reserve capacity assessment, is intended to ensure that sanitary sewer capacity will be available for unsewered properties when sewer service is requested by the property owner.

TUESDAY, JULY 19, 2005

IMMEDIATELY
FOLLOWING THE
SANITARY DISTRICT
NO 4 PUBLIC HEARING

SANITARY DISTRICT
NO 4

AGENDA:

1. Call to Order.
2. Approval of Agenda.
3. Approval of Minutes.
4. Citizen comments: Three-minute limit.
5. New Business:
 - a. Adopt Resolution to Levy Special Assessment for Reserved Sewer Capacity for unsewered properties.
 - b. Adopt An Ordinance codifying Chapter 23 of the Municipal Code of Sanitary District No 4 – Town of Brookfield and incorporating as part of the Municipal Code of the Town of Brookfield.
 - c. Discussion and necessary action regarding rescheduling the August 16, 2005 Sanitary District meeting.
6. Old Business None.
7. Approval of Vouchers and Checks.
8. Communications and Announcements.
10. Adjournment.

TUESDAY, JULY 19, 2005

**IMMEDIATELY
FOLLOWING THE
SANITARY DISTRICT NO 4
MEETING**

TOWN BOARD

AGENDA:

1. Call to Order.
2. Approval of Agenda.
3. Approval of Minutes.
4. Citizen comments: Three-minute limit.
5. Chairman's Report:
 - a. County Opinion Survey.
6. Old Business:
 - a. An amendment to the Town of Brookfield's Zoning Code creating Section 17.02(14)(b)5.H., to allow office uses as Conditional Uses in Manufacturing Districts.
7. New Business:
 - a. Recommendation and approval for appointment to the Plan Commission to fill the seat of Denise Hekkers.
 - b. Discussion and necessary action regarding participation in the WDNR Downstream Defender Monitoring Program to satisfy the monitoring requirements of the Town's NR216 Stormwater Discharge Permit.
 - c. Adopt An Ordinance Adopting Chapter 23 of the Municipal Code of the Town of Brookfield, Waukesha County, Wisconsin.
 - d. Discussion and necessary action regarding rescheduling the August 16, 2005 Town Board meeting.
 - e. Approve bartender licenses.
8. Department, Boards, Committee/Commission Reports/Recommendations: None.
9. Approval of Vouchers and Checks.
10. Communications and Announcements.

THURSDAY, JULY 21, 2005

5:30 P.M.

MUNICIPAL COURT

Jane F. Carlson/Town Clerk

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meetings to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services contact the clerk's office at the above location.