

TOWN OF BROOKFIELD
TOWN BOARD
JANUARY 17, 2006

The regular meeting of the Town Board was held on Tuesday, January 17, 2006 in the Erich Gnant Room of the Town Hall, 645 N Janacek Road, Brookfield, WI.

Chairperson Keith Henderson called the meeting to order at 7:35 p.m. with the following people present: Supervisors: John Schatzman, Robert Flessas, Dan Shea and Patrick Stroebel, Attorney James Hammes, Administrator Richard Czopp and the Town Clerk Jane Carlson to record the minutes.

APPROVAL OF AGENDA

Supervisor Stroebel moved to approve the agenda as presented, seconded by Supervisor Schatzman, voted on, and carried unanimously.

APPROVAL OF MINUTES

Chairman Henderson said that the Town Board meeting minutes need to include the Clerk's name.

Supervisor Shea said that the name of the Supervisor's name that made the motion for number 3 under Plan Commission Recommendations is missing.

Supervisor Shea moved to dispense with the reading of the minutes of the January 3, 2006 Town Board meeting and approve them as corrected, seconded by Supervisor Schatzman, voted on, passed 4 – 0 – 1 with Supervisor Stroebel voting present because he was not at the meeting.

PUBLIC COMMENT None.

CHAIRMAN'S REPORT

a. WCCC JANUARY 30, 2006 MEETING

Chairman Henderson said that he will be out of Town for the WCCC meeting and asked that someone from the Board check to see if they could attend. Supervisor Flessas said that he thought he would be able to attend.

OLD BUSINESS None.

NEW BUSINESS

a. PLANNING CONSULTANT

Inspector Lake explained that the Town is working on completing a neighborhood plan for the area bound by Janacek Road, I-94, Barker Road, Bluemound Road. He and the Administrator have contacted a number of Planners to discuss interest in assisting the Town with developing this plan. These plans typically can be very involved and include residential components, market analysis for commercial uses, infrastructures and traffic analysis. This exceeds what the Town needs are because the residential components are not envisioned, and a market analysis to determine what types of uses could economically locate here is not needed. Currently a large portion is underutilized manufacturing and industrial so, the market can decide what specific commercial would be best, because the Town has had interest in office. What does need to be determined is traffic analysis and if a connecting road system would be required and

economically possible. They have contacted a number of planning consultants to discuss preliminarily their ideas for completion of a plan and to date those who have responded have indicated that they are too busy to take on another project.

Administrator Czopp said that trying to find a planner that is not busy is the difficulty. He has talked with firms that have forty planners and they say that they could try and squeeze it in.

Supervisor Flessas asked if they have tried going outside of the state to find a planner because then the Town could get someone with a different perspective.

Inspector Lake said that he did contact a firm from Illinois that worked on a plan for the City of Brookfield and they have not responded to his inquiry.

Administrator Czopp said that he contacted one from the Lake County area and that area is busier than it is around here. There are planners out there it is just going to take a little time to find one.

Supervisor Schatzman asked if the Town is looking for one that has a subspecialty in traffic engineering because that appears to be the big issue.

Administrator Czopp said that most planners will be able to do that with design, but will need an engineering firm for the traffic analysis.

Supervisor Schatzman asked if the county uses anyone.

Attorney Hammes said that he thinks that everything done with the county is internal.

Chairman Henderson asked if anyone has checked with the county.

Inspector Lake said that their staff is currently going through all the applications, county wide, for plan amendment that were due January 15th and just about the time that process is over two senior planners are retiring.

Chairman Henderson said that another option to look at for tying a road system into this area is if Sommer Drive were extended across Poplar Creek would it go in front of the building that Menards is proposing for their redevelopment.

Administrator Czopp said that this was on the agenda to update the Board on the progress.

Chairman Henderson said no action is needed.

b. RESCHEDULE APRIL 4, 2006 AND NOVEMBER 7, 2006 TOWN BOARD MEETINGS

Supervisor Stroebel moved to approve rescheduling the Town Board meetings of April 4, 2006 to Wednesday, April 5, 2006 due to the Spring Election and the

November 7, 2006 to Wednesday November 8, 2006 due to the General Election, seconded by Supervisor Flessas, voted on, carried unanimously.

- c. SET DATE FOR CHRISTMAS EVE AND NEW YEARS EVE
Supervisor Shea moved to set Christmas Eve Holiday for Friday, December 22, 2006 and the half day for New Years Eve for Friday, December 29, 2006, seconded by Supervisor Stroebel, voted on, carried unanimously.

DEPARTMENT, BOARDS, COMMITTEE/COMMISSIONS RECOMMENDATIONS

None.

VOUCHERS

Supervisor Stroebel moved to approve the vouchers as presented in the amount of \$142,578.95 seconded by Supervisor Shea, voted on, and carried unanimously.

Included in the approved vouchers were \$16,635.00 to Wausau Insurance for Public Official Liability Insurance; \$12,612.00 to Spillman Technologies, Inc. for Police Department software; \$6,484.24 to Scott Oil/Heating Co for vehicle fuel; \$5,557.83 to Inland Detroit Diesel-Allison for repairs to Fire Department vehicle; and numerous refunds for overpayment of taxes.

COMMUNICATIONS AND ANNOUNCEMENTS

The attached list of correspondence was reviewed by members of the Board with the following comment:

- #10 Chairman Henderson noted to the Board the letter from Wis DOT regarding the Greenfield Ave/Hwy 59 reconstruction.

CLOSED SESSION 7:50 P.M.

Supervisor Schatzman moved to adjourn into Closed Session according to Section 19.85(1)(g) Wisconsin Statutes for conferring with legal counsel with respect to possible litigation in which it is or is likely to become involved in and related Town-City issues, seconded by Supervisor Flessas, voted on, carried unanimously.

OPEN SESSION 8:22 P.M.

Supervisor Schatzman moved to adjourn into Open Session according to Section 19.85(2) Wisconsin Statutes, for any necessary action resulting from the Closed Session and to adjourn the meeting, seconded by Supervisor Flessas, voted on, carried unanimously.

ADJOURNMENT

There being no further business Supervisor Schatzman moved to adjourn, seconded by Supervisor Shea, voted on and carried unanimously. The meeting adjourned at 8:23 p.m.

Respectfully submitted

Jane F. Carlson
Town Clerk

CORRESPONDENCE

January 17, 2006

1. Focus, Dec 29, 2005, No.28.
2. The Wisconsin Taxpayer, November 2005, No. 11.
3. Grotta Appraisals Statement for January 2006.
4. Brookfield Chamber rep, Gloria Albrecht, update.
5. Letter from Time Warner regarding new digital channel.
6. Letter of thanks from Carol Lombardi.
7. SEWRPC letter regarding wireless communications networks.
8. Municipal News, December 2005.
9. Police & Fire Commission minutes 10/13/05 & 12/19/05.
10. Letter from WI Department of Transportation regarding Greenfield Road.

January 13, 2006

MEETING NOTICES

All meetings will be held at the TOWN HALL, 645 N Janacek Road, Brookfield, WI:

TUESDAY, JANUARY 17, 2006

7:00 P.M.

**SANITARY DISTRICT
NO 4**

AGENDA:

1. Call to Order.
2. Approval of Agenda.
3. Approval of Minutes.
4. Citizen comments: Three-minute limit.
5. Old Business: None.
6. New Business
 - a. Discuss and take possible action regarding replacing the SCADA System.
 - b. Reschedule Sanitary District meeting dates for April 4, 2006 and November 7, 2006 due to Elections. (Recommended dates are April 5, 2006 and November 8, 2006).
 - c. Set dates for Christmas Eve and ½ day New Years Eve Holiday. (Recommended dates are December 22, 2006 and ½ day December 29, 2006).
7. Approval of Vouchers and Checks.
8. Communications and Announcements.
9. Adjournment.

TUESDAY, JANUARY 17, 2006
BOARD

IMMEDIATELY

TOWN

FOLLOWING THE
SANITARY DISTRICT NO 4
MEETING

AGENDA:

1. Call to Order.
2. Approval of Agenda.

3. Approval of Minutes.
4. Citizen comments: Three-minute limit.
5. Chairman's Report
 - a. Discuss attendance at WCCC meeting January 30, 2006 at 7:00p.m.
6. Old Business: None.
7. New Business:
 - a. Discussion and necessary action regarding a Planning Consultant.
 - b. Reschedule Town Board meeting dates for April 4, 2006 and November 7, 2006 due to Elections. (Recommended dates are April 5, 2006 and November 8, 2006).
 - c. Set dates for Christmas Eve and ½ day New Years Eve Holiday. (Recommended dates are December 22, 2006 and ½ day December 29, 2006).
8. Department, Boards, Committee/Commission Reports/Recommendations:
9. Approval of Vouchers and Checks.
10. Communications and Announcements.
11. Adjourn into **CLOSED SESSION**, according to Section 19.85(1)(g) Wisconsin Statutes for conferring with legal counsel with respect to possible litigation in which it is or is likely to become involved in and related Town-City issues.
12. Adjourn into **OPEN SESSION**, according to Section 19.85(2) Wisconsin Statutes, for any necessary action resulting from the Closed Session and to adjourn the meeting.
13. Adjournment.

THURSDAY, JANUARY 19, 2006
COURT

5:30 P.M.

MUNICIPAL

Jane F. Carlson
Town Clerk

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meetings to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services contact the clerk's office at the above location.