

TOWN OF BROOKFIELD
TOWN BOARD
SEPTEMBER 19, 2006

The regular meeting of the Town Board was held on Tuesday, September 19, 2006 in the Erich Gnant Room of the Town Hall, 645 N Janacek Road, Brookfield, WI.

Chairperson Keith Henderson called the meeting to order at 7:20 p.m. with the following people present: Supervisors: John Schatzman, Robert Flessas, and Patrick Stroebel, Attorney James Hammes, Administrator Richard Czopp, and the Town Clerk Jane Carlson to record the minutes and an excused absence for Supervisor Dan Shea.

APPROVAL OF AGENDA

Supervisor Stroebel motioned to move the Addendum items to number 6 (g) and (h) and approve the rest of the agenda as presented, seconded by Supervisor Flessas, voted on, and carried unanimously.

APPROVAL OF MINUTES

Supervisor Stroebel said that on page 2 of the September 5, 2006 minutes under Departments, Board, Committee/Commissions Recommendations number 3 there should be a comma after satisfied and before seconded.

Supervisor Flessas moved to dispense with the reading of the minutes of the September 5, 2006 Town Board meeting and approve them as corrected, seconded by Supervisor Stroebel, voted on, carried unanimously.

PUBLIC COMMENT None.

OLD BUSINESS None.

NEW BUSINESS

a. **BROOK PARK POND EROSION**

Administrator Czopp displayed the location of Brook Park Pond on the overhead and explained that there are 2 ponds in Brook Park that were built for drainage in the area into Poplar Creek. There was a complaint from a property owner in the area because the Town does not cut the grass between the pond and the creek. He explained that he and the Department of Public Works Superintendent went out and inspected the area and found that there is erosion in the area of approximately 10 to 15 feet in the last ten years or so. The area between the pond and creek is only about 20 to 25 feet presently so to try and stabilize the erosion the area vegetation has been left alone. If something is not done and it continues to erode the pond will become part of the river and this would eliminate the Towns retention and filtration for storm water. If this does happen the DNR will have the authority to require the Town to fix it at any expense so, he suggest that the Town start to investigate what it would take and how much it would cost to repair. This should be a top priority with regards to storm water projects. He said that he is going to start by talking with some engineering firms and come back to the board with a recommendation.

b. **ELECTION INSPECTOR**

Supervisor Flessas moved to approve Mary Jean Haslam as an Election Inspector, seconded by Supervisor Stroebel, voted on, carried unanimously.

c. ADVERTISING IN TOWN TIDINGS

Supervisor Flessas said to offset the cost of printing and mailing the Town Tidings the Town should look into whether there are businesses that would be interest in advertising in it for a fee.

Administrator Czopp said that the Town would have to set some type of guidelines as to what types of businesses they would want advertising.

Chairman Henderson said that someone should check with other communities or organizations on how they handle advertising in their newsletters or brochures, and after the information is obtained bring the item back to the Board.

d. ADVERTISING AROUND SPORTS FIELDS

Supervisor Flessas said that again he thinks the Town should look at advertising in the parks to help off set the cost of maintaining the sports fields or upkeep of the parks.

Chairman Henderson said this should also be researched as to if and how other communities do it and what the process is for maintaining the signage after it is installed. When information is compiled put this item back on an agenda.

e. DATES FOR BUDGET WORKSHOPS AND PUBLIC HEARING

Chairman Henderson said that Clerk Carlson should check with Inspector Gary Lake on whether there will be a Plan Commission meeting on Tuesday, September 26, 2006. If there is not a meeting or there are only one or two items the Board could have a Budget Work Shop that night otherwise the next night Wednesday, September 27, 2006 at 7:00 p.m.

Supervisor Flessas moved to approve setting as the date and time for the Budget Public Hearing, November 14, 2006 at 7:00 p.m., seconded by Supervisor Schatzman, voted on, and carried unanimously.

f. BARTENDER LICENSES

Supervisor Flessas moved to approve bartender licenses for Joy J. Folts at Monsoon and Megan M. Miller at Three Brothers Pump, seconded by Supervisor Stroebel, voted on, carried unanimously.

g. ACCESS EASEMENT AGREEMENT

Supervisor Schatzman moved to accept the Nonexclusive Access Easement between the Town of Brookfield and JBJ Development Limited Partnership for the land west of the Town Hall site, with the signed easement delivered at the closing on the property, seconded by Supervisor Flessas, voted on, carried unanimously.

h. UPDATE FROM JBJ DEVELOPMENT ON LAND SALE

Scott Bence said that the County is to act on the zoning at their meeting on Tuesday, September 26, 2006.

DEPARTMENT, BOARDS, COMMITTEE/COMMISSIONS RECOMMENDATIONS

None.

VOUCHERS

Supervisor Stroebel moved to approve the vouchers as presented in the amount of \$75,752.05, seconded by Supervisor Schatzman, voted on, and carried unanimously.

Included in the approved vouchers were: \$14,246.50 to Colorfully Yours Inc for fire department purchases required by a grant; \$5,780.18 to Scott Oil/Heating Co for vehicle fuel; \$5,635.77 to Incode, A Tyler Technologies for Police Department software (grant received); \$5,640.76 to Emergency Apparatus for fire department equipment; \$5,005.00 to WPRA Ticket Program for discounted ticket purchases and \$3,250.00 to Grota Appraisals, LLC for annual assessment work.

COMMUNICATIONS AND ANNOUNCEMENTS

The attached list of correspondence was reviewed by members of the Board, with the following comment.

CLOSED SESSION 8:00 P.M.

Supervisor Stroebel moved to adjourn into Closed Session according to Section 19.85(1)(e) Wisconsin Statutes for the purpose of discussing police department and fire department union contract negotiations, seconded by Supervisor Shea, voted on, carried unanimously.

OPEN SESSION 8:30 P.M.

Supervisor Flessas moved to adjourn into Open Session according to Section 19.85(2) Wisconsin Statutes, for any necessary action resulting from the Closed Session and to adjourn the meeting, seconded by Supervisor Schatzman, voted on, carried unanimously.

Chairman Henderson said there is no action resulting from the closed session.

There being no further business Supervisor Flessas moved to adjourn, seconded by Supervisor Schatzman, voted on and carried unanimously. The meeting adjourned at 8:32 p.m.

Respectfully submitted,

Jane F. Carlson
Town Clerk

CORRESPONDENCE
September 19, 2006

1. Focus, July, No. 18.
2. UWM- Highway Safety.
3. Crossroads, Fall 2006.
4. County Executives Awards Luncheon, Oct. 19, 2006.
5. Letter from Mayor Speaker regarding litigation.
6. Foundations, Fall 2006.
7. Time Warner announcement of new channels.
8. Time Warner letter regarding awards.
9. Waukesha County feasibility study on STH 190.
10. Municipal News, August 2006.
11. Great Lakes Water Institute new brochures, Our Waters.

September 15, 2006

MEETING NOTICES

All meetings will be held at the TOWN HALL, 645 N Janacek Road, Brookfield, WI:

TUESDAY, SEPTEMBER 19, 2006

7:00 P.M.

TOWN BOARD

AGENDA:

1. Call to Order.
2. Approval of Agenda.
3. Approval of Minutes.
4. Citizen comments: Three-minute limit.
5. Old Business: None.
6. New Business:
 - a. Discussion and necessary action regarding Brook Park pond erosion.
 - b. Approve Mary Jean Haslam as an Election Inspector.
 - c. Discussion and necessary action regarding advertising in the Town Tidings.
 - d. Discussion and necessary action regarding sponsorship advertising in the Parks around sports fields.
 - e. Set dates for budget workshops and Public Hearing.
 - f. Approve bartender licenses.
7. Department, Boards, Committee/Commission Reports/Recommendations: None.
8. Approval of Vouchers and Checks.
9. Communications and Announcements.
10. Adjourn into **CLOSED SESSION**, according to Section 19.85(1)(e) Wisconsin Statutes for the purpose of discussing police department and fire department union contract negotiations.
11. Adjourn into **OPEN SESSION**, according to Section 19.85(2) Wisconsin Statutes, for any necessary action resulting from the Closed Session and to adjourn the meeting.
12. Adjournment.

TUESDAY, SEPTEMBER 19, 2006

SANITARY DISTRICT
NO 4

IMMEDIATELY
FOLLOWING
TOWN BOARD MEETING

AGENDA:

1. Call to Order.
2. Approval of Agenda.
3. Approval of Minutes.
4. Citizen comments: Three-minute limit.
5. Old Business. None
6. New Business. None
7. Approval of Vouchers and Checks.
8. Communications and Announcements.
9. Adjourn into **CLOSED SESSION**, according to Section 19.85(1)(g) Wisconsin Statutes for conferring with legal counsel with respect to possible litigation in which it is or is likely to become involved in related to pending lawsuits with the City of Brookfield.
10. Adjourn into **OPEN SESSION**, according to Section 19.85(2) Wisconsin Statutes, for any necessary action resulting from the Closed Session and to adjourn the meeting.
11. Adjournment.

THURSDAY, SEPTEMBER 21, 2006

5:30 P.M.

MUNICIPAL COURT

Jane F. Carlson
Town Clerk

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meetings to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services contact the clerk's office at the above location.