

TOWN OF BROOKFIELD
TOWN BOARD
JANUARY 2, 2007

The regular meeting of the Town Board was held on Tuesday January 2, 2007 in the Erich Gnant Room of the Town Hall, 645 N Janacek Road, Brookfield, WI.

Chairperson Keith Henderson called the meeting to order at 7:07 p.m. with the following people present: Supervisors: John Schatzman, Robert Flessas, Patrick Stroebel and Dan Shea, Attorney James Hammes, Administrator Richard Czopp, Building Inspector Gary Lake and the Town Clerk Jane Carlson to record the minutes.

APPROVAL OF AGENDA

Supervisor Flessas moved to approve the agenda as presented, seconded by Supervisor Schatzman, voted on, and carried unanimously.

APPROVAL OF MINUTES

Supervisor Shea said that in the December 19, 2006 minutes under Public Comment the second paragraph the (s) needs to be removed from the word proposal.

Supervisor Flessas moved to dispense with the reading of the minutes of the December 19, 2006 Town Board meeting and approve them as corrected seconded by Supervisor Shea, voted on, carried unanimously.

PUBLIC COMMENT None.

OLD BUSINESS

NEW BUSINESS

a. MARKETING TOWN LAND

Administrator Czopp explained that the contract with the current realty company for the land sale expires on January 15, 2007 so he wanted to know if the Board wanted him to do anything prior to the next meeting.

Supervisor Schatzman asked if there would be any benefit to opening this up to invitation for proposals from other commercial brokers before a certain limited date to see what others can offer. At this time the Town knows what this broker can do and the commission rate and by opening it up the Board could find out what others can do to market it and what it would cost.

Chairman Henderson said that is how it was done to get the current broker.

Supervisor Schatzman asked how long it took.

Chairman Henderson said not that long about two months.

Supervisor Flessas said that written submissions should be received for the Board to review prior to the meeting for discussion and selection.

Chairman Henderson asked Administrator Czopp how it was advertised last time.

Administrator Czopp said that notice was sent out to the major commercial real estate companies in the area.

Supervisor Flessas said that something should also be posted on the Town web site.

Administrator Czopp said that he will work with Supervisor Flessas on drafting something up to present at the next board meeting if no offers come in before that.

Supervisor Stroebel said that he would like it made clear that there is the option that the Town might decide to try and sell the property on their own even with proposals being taken.

b. 2007 TOWN GOALS AND MASTER PLAN

Chairman Henderson said that he would report on road project that are still out there: Highway 59 (Greenfield Avenue), Highway 18 (Bluemound Road) the state has plans to close the median cuts, County Hwy SR (Springdale Road) expanding north from Capitol Drive to Weyer Road. There is also the neighborhood plan that is south of Bluemound Road, north of I-94, west of Janacek Road and east of Barker Road. The county development plan known as Smart Growth will probably be on the table for the Board to consider.

Administrator Czopp said that he asked the Department Heads to come and update the Board on what took place last year and plans and goals for this year.

Police Chief Chris Perket reported that he received a grant to combine the Municipal Court records with the police department record system and that they are working on electronic citations to the state. He introduced Detective Tony Bertram and had him give the Board an update on cases that the Town dealt with last year.

Detective Bertram went through a list of a case each month that was handled or is being worked on to show that the police department handles more than patrolling responding to accidents and writing speeding tickets. Some of the cases they have were burglaries, an embezzlement of roughly \$70,000 (charges at DA), thefts, robberies, child pornography, prostitution, sexual assaults, hate crimes and a reckless homicide with charges at the DA.

Gary Lake Building & Zoning Administrator reported on construction projects taking place. The Madeline Square Condo development has completed 8 of the 18 units, Eagles Nest Condo has 10 of the 42 planned units constructed and he reported that the Condo construction has slowed. Marcus Theater project is moving ahead at full speed and contending with the weather conditions the last being the snow storm. He has received communications of interest for the Menards and Theater properties. Lexus is ready to move ahead once they have the butler garter snake issue resolved with the DNR. He has meetings set with the DOT and is working on the smart growth and master planning.

Fire Chief Andy Smerz reported that the department has 1,050 run responses with the majority being emergencies medical services. He is working on and developing the standard operating guidelines and personnel training along with apparatus maintenance. Also the response protocol changed today so that there will be different levels of response from a minor call someone falling and needing assistance getting up to the highest level an echo call which would be a cardiac arrest. This will be done by the guidelines of the National

Academy of Emergency Medical Dispatch. This response guideline, the mode of response and units responding are a national standard. The lowest levels are the omega and alpha calls where only the paramedic unit will be sent out responding in a non-emergency mode. The next level the bravo call the paramedic squad will respond in emergency mode and the engine will respond in non-emergency mode. The remainder of the calls will be emergency mode for both units. This will be monitored to see how it impacts the number of responses by the engine along with impact on patient care, because that is the ultimate concern. The bottom line behind this protocol change is to place only the necessary resources on a response, reduce the chances of an accident and will reduce the wear and tear on the apparatus. It also allows for the engine to be used for other responses or if the second call is another EMS call the second ambulance might be able to be sent out.

They have developed an in house training scheduled for 2007 and are working on a quarterly training outside of the firehouse. They had the opportunity in December to use the Wauwatosa training tower and got through one (1) evolution of four (4) scheduled trainings when the engine broke down with the plan to finish that training in February.

He also reported that one of the big challenges facing municipalities in 2007 is the change in emission standards for diesel vehicle so, he will be working on that this year.

Highway Superintended Jeff Golner reported that the purchase of the truck lift has saved time and provided for safety when working on the maintenance of the Town vehicles. Vehicle and equipment inspections have been done and they will be working on the checking the electrical systems on the vehicles.

The storm water projects on Doral Road are done and they have cleaned debris in Poplar Creek from south of Bluemound Road to Davidson Road. They plan on doing the creek north of Bluemound Road to Barker this year. Culvert inspections are done and they will be putting the paper notes into the computer in 2007. Culvert flushing and repairs will continue to be performed.

Road maintenance work along the edges of Weyer Road was done in 2006. This year road repairs will be done in the Westbrooke 1 subdivision and also will be doing sign repairs and replacement.

Building maintenance will take place in the fire department along with the replacement of the highway department's break room flooring.

Administrator Czopp said that he oversees spending and the departments have to receive his approval for expenditures over \$500.00. He meets with department heads regularly throughout the day and they keep him informed of smaller expenses and day to day activities.

d. BARTENDER LICENSES

Supervisor Stroebel moved to approve bartender licenses for Michael T. Tiernan at Prime Cigar and Brian M. Binter at the PDQ Store, seconded by Supervisor Shea, voted on, carried unanimously

a. CLERK'S REPORT

1. NOMINATION PAPERS FILED

Clerk Carlson reported that Nomination Papers for the April 3, 2007 Spring Election have been filed by Keith Henderson for the Chairman position; Robert W. Flessas, Dan Shea and Brian Eckleman for the two Supervisor seats and JoAnn Eiring and Rick S. Rizzardi for Municipal Judge. She also said that there will not be a primary in February for the Town but has not received notification from the two school districts or the county on whether they would need a primary.

VOUCHERS

Supervisor Schatzman moved to approve the vouchers as presented in the amount of \$138,953.78, seconded by Supervisor Stroebel, voted on, and carried unanimously.

Included in the approved vouchers were: \$26,592.75 to Wausau Insurance Corporation for general liability, workers comp and auto insurance; \$25,656.09 to Veolia ES Solid Waste Services (formerly Onyx) for refuse/recycling and yard waste services; \$6,250.00 to Lee Recreation LLC for accessible play ground equipment; \$6,002.50 to Cramer, Multhauf & Hammes for legal services; \$4,205.78 to 5 Alarm for fire department turn out gear and \$3,627.44 to General Fire Equipment Co for police department equipment.

COMMUNICATIONS AND ANNOUNCEMENTS

The attached list of correspondence was reviewed by members of the Board and Chairman Henderson said that he added an item number 4 which is the \$19,000.00 grant award from the DOT for the police department's speed and aggressive driving enforcement.

CLOSED SESSION 8:05 P.M.

Supervisor Stroebel moved to adjourn into Closed Session according to Section 19.85(1)(g) Wisconsin Statutes for conferring with legal counsel with respect to possible litigation in which the Town is or is likely to become involved in with the City of Brookfield, seconded by Supervisor Shea, voted on, and carried unanimously.

OPEN SESSION 8:24 P.M.

Supervisor Stroebel moved to adjourn into Open Session according to Section 19.85(2) Wisconsin Statutes, for any necessary action resulting from the Closed Session and to adjourn the meeting, seconded by Supervisor Flessas, voted on, carried unanimously

There being no further business Supervisor Shea moved to adjourn, seconded by Supervisor Flessas, voted on and carried unanimously. The meeting adjourned at 8:25 p.m.

Respectfully submitted,

Jane F. Carlson
Town Clerk

CORRESPONDENCE

January 2, 2007

1. Letters to Matthew Rech and Tom Witkowski regarding reappointment to the Police & Fire Commission.
2. Recycling News, Fall 2006.
3. Crossroads, Winter 2007.
4. DOT grant to Police Department for speed and aggressive driving enforcement.

December 29, 2006

MEETING NOTICES

All meetings will be held at the TOWN HALL, 645 N Janacek Road, Brookfield, WI:

TUESDAY, JANUARY 2, 2007

7:00 P.M.

**SANITARY DISTRICT
NO 4**

AGENDA:

1. Call to Order.
2. Approval of Agenda.
3. Approval of Minutes.
4. Citizen comments: Three-minute limit.
5. Old Business. None.
6. New Business. None.
7. Approval of Vouchers and Checks.
8. Communications and Announcements.
9. Adjournment.

TUESDAY, JANUARY 2, 2007

**IMMEDIATELY
FOLLOWING THE
SANITARY DISTRICT NO 4
MEETING**

TOWN BOARD

AGENDA:

1. Call to Order.
2. Approval of Agenda.
3. Approval of Minutes.
4. Citizen comments: Three-minute limit.
5. Chairman's Report
6. Old Business: None.
7. New Business:
 - a. Discussion regarding marketing Town Land.
 - b. Discuss 2007 Town goals and master plan.
 - c. Approve bartender licenses.
8. Department, Boards, Committee/Commission Reports/Recommendations:

- a. Clerk's Report
 1. Report on Nomination Papers filed for Spring Election.
9. Approval of Vouchers and Checks.
10. Communications and Announcements.
11. Adjourn into **CLOSED SESSION**, according to Section 19.85(1)(g) Wisconsin Statutes for conferring with legal counsel with respect to possible litigation in which the Town is or is likely to become involved in with the City of Brookfield.
12. Adjourn into **OPEN SESSION**, according to Section 19.85(2) Wisconsin Statutes, for any necessary action resulting from the Closed Session and to adjourn the meeting.
13. Adjournment.

THURSDAY, JANUARY 4, 2007 5:30 P.M.

MUNICIPAL COURT

Jane F. Carlson
Town Clerk

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meetings to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services contact the clerk's office at the above location.