

TOWN OF BROOKFIELD  
TOWN BOARD  
OCTOBER 7, 2008

The regular meeting of the Town Board was held on Tuesday October 7, 2008 in the Erich Gnant Room of the Town Hall, 645 N Janacek Road, Brookfield, WI.

Chairperson Keith Henderson called the meeting to order at 7:03 p.m. with the following people present: Supervisors: John Schatzman, and Dan Shea, Attorney James Hammes, Administrator Richard Czopp, and the Town Clerk Jane Carlson to record the minutes and with an excused absence Supervisor Patrick Stroebel.

APPROVAL OF AGENDA

Supervisor Schatzman moved to approve the agenda as presented, seconded by Supervisor Shea, voted on, and carried unanimously.

APPROVAL OF MINUTES

Chairman Henderson said that in the September 16, 2008 Town Board meeting minutes on page 4, paragraph 3 the word *know* should be *now*, on page 5 item number 3 the word *HWY* should be before 190. Supervisor Shea said that on page 1 under New Business in paragraph 4 in the second sentence the word *on* should be after the word are.

Supervisor Schatzman moved to dispense with the reading of the minutes of the September 16, 2008 Town Board meeting and approve them as corrected, seconded by Supervisor Shea, voted on, carried unanimously.

PUBLIC COMMENT           None.

OLD BUSINESS       None.

NEW BUSINESS

a.     SUPERVISOR POSTION

Chairman Henderson said that a letter was received from Attorney Hammes stating that the vacant position does not have to be filled. He said that his question to the board is do they want to proceed and fill the position or wait, since approximately a month after filling it nomination papers would need to be taken out.

Supervisor Schatzman said that he felt that a decision on whether they leave the position vacant or appoint someone should be make with input from Supervisor Stroebel.

Chairman Henderson said that if a decision is made at the next board meeting to fill it he would like to have the appointment made at the first meeting in November because otherwise it is getting to close to December when nomination papers have to be taken out.

Supervisor Schatzman said that it is his understanding that the board does not have to solicit the position for this temporary period but, could appoint a person that is familiar with the working of the Town.

Attorney Hammes said that is correct.

Supervisor Shea asked if anyone has approached anyone with an interest.

Chairman Henderson said no but the board has not said they were interested in making an appointment.

Supervisor Shea said that he felt it would be right to have the 4<sup>th</sup> Board member at the meeting for their input.

Supervisor Schatzman moved to table the matter for the Supervisor position until Supervisor Stroebel is at the meeting, seconded by Supervisor Shea, voted on, carried unanimously.

b. VACANT PLAN COMMISSION POSITON

Chairman Henderson said that he feels the citizen position should be filled even though the term would be up in April. He would like the appointment in April to be for 2 years because right now the cycle is for 3 seats one year, 2 seats one year and then none for one year. Doing a short appoint would get it back to 2 positions each for two years and 1 for one year.

Supervisor Schatzman asked what the time commitment would be for serving on the Commission.

Chairman Henderson said the 4<sup>th</sup> Tuesday of the month at 7:00 p.m. unless it would need to be rescheduled. However the position that is vacant from the Supervisor resigning would be committed at this time to also serving on the Architectural Control Committee which meets on the 2<sup>nd</sup> Tuesday.

He also said that he would like something on the web site and posted that the citizen position on the Plan Commission is available and hopefully at the first meeting in November something can be done.

Supervisor Shea moved to table the appointment to the Plan Commission and put something on the web site and posted that there is a Plan Commission position available, seconded by Supervisor Schatzman, voted on, and carried unanimously.

c. REPORT ON HWY 18 2011-2012 PROJECT

Chairman Henderson reported that some of the they have projected to be done in the Town during the 2011-2012 Project is to study a need for a traffic signal at Parklawn Court, cul-de-sac Kossow Road at the site of the vacant lot. They would have traffic traveling from the south on Kossow that wanted to get onto Highway 18 make a left turn and travel through the vacant lot and behind the former Steinhafel building and connect onto Parklawn. He asked Attorney Hammes if the Town could say no to the cul-de-sac at Kossow Road since it is a Town road.

Attorney Hammes said that the State has certain restriction to a number of feet to an intersection that they have control over and he will have to check on that.

Chairman Henderson said that they want to install a sidewalk on the south side of Highway 18 from the car dealership, along Longview Drive to Barker Road. They also

are proposing a connection to I-94 east and west at Highway JJ where it intersects with Highway 18. At Eble Park they said that they were going to investigate a sidewalk on the north side of the frontage road but, at the September meeting this was pulled off of the maps. They propose closing driveways at Speedway and Associated Bank at Janacek and Bluemound. They also want to close the median cut by Mike Crivellos/Harvard Square and one concern there is getting the trucks in and out of the back of the buildings.

He said there are maps for people to look at if they would like.

d. URBAN TOWNS DUES

Chairman Henderson said that the Urban Towns is a subset of the Wisconsin Towns Association and is for the Towns that are more urban than rural. The body tries and helps get legislation through that benefits urban town. At one time the Town was a member and they were the last to leave from Waukesha County about 3 years ago. All of the Towns in Waukesha County have since rejoined because no other group was formed.

Supervisor Shea asked if they have benefited the Town at all.

Chairman Henderson said not that he is aware of as a matter of fact the last thing that was passed through from this group working on it hurt the Town. He said that the dues would be approximately \$1,600.00

Supervisor Schatzman said that he does not think that the Town residents would not benefit enough to pay \$1,600.00.

Supervisor Shea moved to table the Urban Towns dues at this time, seconded by Supervisor Schatzman, voted on, carried unanimously.

e. BARTENDER LICENSES

Supervisor Schatzman to approve bartender licenses for Craig Anthony Famularo and Claire K. Reinhardt at Prime Cigar Company, seconded by Supervisor Shea, voted on, carried unanimously.

DEPARTMENT, BOARDS, COMMITTEE/COMMISSIONS RECOMMENDATIONS

a. ADMINISTRATOR'S REPORT

1. DISCUSS AND REVIEW 2009 BUDGET

Chairman Henderson said that the bottom line is the levy increase for the Town is zero the same as last year

Administrator Czopp said that for the last four years the Town has had one increase one year of approximately 2% and three zero increases.

Chairman Henderson asked what the health insurance and wage increases are.

Administrator Czopp said 15% for health and 3% for wage and also explained that the state revenues have all remained about the same or are declining. He said that the Town is in good shape because money is saved for purchases.

Supervisor Schatzman said that for the record he thinks that in light of the current economic conditions the Board has to do absolutely whatever it takes not to pass on any increase on the residents for the next year at least. Also no games with permit fees or any of the other creative revenue sources that you're seeing other municipalities do. He also applauded Administrator Czopp's efforts at bringing this in at zero.

Administrator Czopp said that it is all of us that have worked to get this done. He also said that we are not forgetting the capital needs where there are zeros, because we have saved money for those items such as the fire truck. Also with Superintendent Jeff Golner and his staff doing the work for the vehicle maintenance program that was started 2 years ago it has worked wonders.

Supervisor Shea said that he has to echo what Supervisor Schatzman said.

#### VOUCHERS

Supervisor Schatzman moved to approve the vouchers as presented in the amount of \$203,199.77, seconded by Supervisor Shea, voted on, and carried unanimously.

Included in the approved vouchers were: for \$29,241.00 to Wausau Insurance Company for auto, property and general liability insurance; \$27,273.71 to Veolia ES Solid Waste for recycling, refuse and yard waste collection; \$22,169.27 to Oshkosh Capital for ambulance lease payment; \$16,928.15 to James Ihn for additional 30% on plumbing permit revenue from October 2004 through August 2008 and \$4,366.29 to Cramer, Multhauf & Hammes for legal services.

#### COMMUNICATIONS AND ANNOUNCEMENTS

The attached list of correspondence was reviewed by members of the Board with no comment.

There being no further business Supervisor Schatzman moved to adjourn, seconded by Supervisor Shea, voted on and carried unanimously. The meeting adjourned at 7:56 p.m.

Respectfully submitted,  
Jane F. Carlson, Town Clerk

**CORRESPONDENCE**

**October 7, 2008**

1. "Focus", September 17, 2008.
2. Letters from Time Warner regarding new services, channels, and pricing.
3. Time Warner C-SPAN Campaign 2008 bus information.
4. "Top Workplaces" award Time Warner Cable.
5. PSC Strategic Energy Assessment Draft Report.
6. PSC Public Hearing Notice November 5, 2008.
7. Collection Associates Ltd letter of introduction.
8. SEWRPC Meeting notice regarding transportation for elderly, disabled, etc.
9. ATC 10 year assessment plan for Wisconsin & Michigan UP.
10. 2008 recipients Waukesha County Executive awards.
11. Mental Health Assoc in Waukesha County benefit Oct 28, 2008.
12. "The Wisconsin Taxpayer" July & August 2008.
13. "Homefront" Wis Homeland Security Newsletter, Spring/Summer 2008.
14. Letter from Elmbrook Taxi requesting support.
15. Ruckert-Mielke "After the Flooding" seminar October 9, 2008.
16. "Crossroads" Fall 2008.
17. The "WEAL" newsletter September 2008.
18. "Municipal News" September 2008.

October 2, 2008

**MEETING NOTICES**

All meetings will be held at the TOWN HALL, 645 N Janacek Road, Brookfield, WI:

**TUESDAY, OCTOBER 7, 2008**

**7:00 P.M.**

**SANITARY DISTRICT  
NO 4**

AGENDA:

1. Call to Order.
2. Approval of Agenda.
3. Approval of Minutes.
4. Citizen comments: Three-minute limit.
5. Old Business. None.
6. New Business: None.
7. Approval of Vouchers and Checks.
8. Communications and Announcements.
9. Adjournment.

**TUESDAY, OCTOBER 7, 2008**

**IMMEDIATELY  
FOLLOWING THE  
SANITARY DISTRICT #4  
MEETING**

**TOWN BOARD**

AGENDA:

1. Call to Order.
2. Approval of Agenda.
3. Approval of Minutes.
4. Citizen comments: Three-minute limit.
5. Old Business: None.
6. New Business:

- a. Discussion and necessary action regarding vacant Supervisor position.
  - b. Discussion and necessary action regarding appointment to vacant Plan Commission position.
  - c. Report on Hwy 18 resurfacing and safety improvement project of 2011-2012.
  - d. Discussion and necessary action regarding Urban Towns dues.
  - e. Approve bartender licenses.
7. Department, Boards, Committee/Commission Reports/Recommendations:
- a. Administrator's Report
    1. Discussion and review of 2009 Budget.
8. Approval of Vouchers and Checks.
9. Communications and Announcements.
10. Adjournment.

Jane F. Carlson  
Town Clerk

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meetings to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services contact the clerk's office at the above location.