

TOWN OF BROOKFIELD
TOWN BOARD
DECEMBER 2, 2008

The regular meeting of the Town Board was held on Tuesday December 2, 2008 in the Erich Gnant Room of the Town Hall, 645 N Janacek Road, Brookfield, WI.

Chairperson Keith Henderson called the meeting to order at 7:03 p.m. with the following people present: Supervisors: John Schatzman, Kevin Van Kirk, Dan Shea and Patrick Stroebel, Administrator Richard Czopp, Attorney James Hammes, Building Inspector Gary Lake and the Town Clerk Jane Carlson to record the minutes.

APPROVAL OF AGENDA

Supervisor Shea moved to approve the agenda as presented, seconded by Supervisor Stroebel, voted on, and carried unanimously.

APPROVAL OF MINUTES

Chairman Henderson said that in the October 21, 2008 Town Board meeting minutes that on page 2, the 4th paragraph is incomplete, also on page 2 at the bottom of New Business the 8th paragraph needs clarification as to what the attorney will put together. On page 3, the 5th paragraph the last word in the sentence is not known.

Supervisor Shea moved to table the October 21, 2008 Town Board meeting minutes, seconded by Supervisor Stroebel, voted on, passed 4 – 0 – 1 with Supervisor Van Kirk voting present.

PUBLIC COMMENT None.

OLD BUSINESS

a. ARCHITECTURAL CONTROL COMMITTEE

Supervisor Van Kirk moved to approve adoption of an Ordinance Creating Section 1.30 regarding the structure of the Architectural Review Committee establishing the number of members on the Committee at five, with at least one member being a member of the Plan Commission and the Building Inspector as an alternate member of the Committee when any appointed member is unable to attend a meeting, seconded by Supervisor Shea, voted on, carried unanimously.

NEW BUSINESS

a. JOINT POWER AGREEMENT COUNTY 911 EMERGENCY SYSTEM

Supervisor Schatzman moved to approve the Joint Powers Agreement County 911 Emergency System with Waukesha County, seconded by Supervisor Van Kirk, voted on, carried unanimously.

b. 2009 TECHNICAL RESCUE SERVICE AGREEMENT

Supervisor Shea moved to approve the Technical Rescue Service with the City of Waukesha, seconded by Supervisor Stroebel, voted on, carried unanimously.

c. TRANSIT SERVICES AGREEMENT

Supervisor Stroebel moved to approve the Intergovernmental Agreement to provide City of Waukesha Transit Service to Brookfield Highlands Apartments in the Town of Brookfield, seconded by Supervisor Schatzman, voted on, carried unanimously.

d. BARTENDER LICENSES

Supervisor Shea moved to approve a bartender license for Heather A Nicholas at Marcus Majestic, seconded by Supervisor Stroebel, voted on, carried unanimously

DEPARTMENT, BOARDS, COMMITTEE/COMMISSIONS RECOMMENDATIONS

a. PLAN COMMISSION RECOMMENDATION

1. SET DATE FOR PUBLIC HEARING FOR SPECIAL EXCEPTION

Supervisor Van Kirk moved to set Tuesday December 23, 2008 at 7:00 p.m. as the date and time for a Public Hearing for a Special Exception to allow the extension of existing paving further across property lines between properties under common ownership at 19601 West Bluemound Road and 325 North Janacek Road, seconded by Supervisor Stroebel, voted on, carried unanimously.

2. SET DATE FOR PUBLIC HEARING FOR SPECIAL EXCEPTION

Supervisor Van Kirk moved to set as the date and time for a Public Hearing Tuesday December 23, 2008, immediately following the public hearing for 19601 W. Bluemound Road and 325 N. Janacek Road, for a Special Exception to allow two free-standing signs for Bluemound Plaza at 19555 West Bluemound Road, seconded by Supervisor Schatzman, voted on, carried unanimously.

VOUCHERS

Supervisor Stroebel moved to approve the vouchers as presented in the amount of \$111,706.12 seconded by Supervisor Shea, voted on, and carried unanimously.

Included in the approved vouchers were: \$27,287.55 to Veolia ES Solid Waste for recycling, refuse and yard waste collection; \$3,899.00 to Ninnemann for DPW equipment and supplies and \$2,398.05 to Strand Associates Inc for engineering fees.

COMMUNICATIONS AND ANNOUNCEMENTS

The attached list of correspondence was reviewed by members of the Board with the following comment.

Chairman Henderson noted item number 3.

There being no further business Supervisor Stroebel moved to adjourn, seconded by Supervisor Shea, voted on and carried unanimously. The meeting adjourned at 7:21 p.m.

Respectfully submitted,
Jane F. Carlson, Town Clerk

CORRESPONDENCE
December 2, 2008

1. Focus No 23 & 24.
2. WCCC Meeting Minutes October 27, 2008
3. Notice from Waukesha County regarding the Deed of land on Brookfield Road and Greenfield to the Town from the State of Wisconsin.
4. Municipality FAQ's regarding liquor licenses.
5. Time Warner Cable letters.
6. Letter from GAB Thanking Clerks and Staff on problem-free November Election.
7. Letter from Waukesha County regarding Hochmuth property.
8. Letter from Waukesha County Sheriff's Department Thanking Officer for assistance on November 11, 2008 accident.
9. WTA Notice of Workshops.
10. Letter from foundations Bank.
11. Letter from Layton State Bank.
12. Regency Registry Newsletter.

November 26, 2008

MEETING NOTICES

All meetings will be held at the TOWN HALL, 645 N Janacek Road, Brookfield, WI:

TUESDAY, DECEMBER 2, 2008

7:00 P.M.

TOWN BOARD

AGENDA:

1. Call to Order.
2. Approval of Agenda.
3. Approval of Minutes.
4. Citizen comments: Three-minute limit.
5. Old Business:
 - a. Discussion and necessary action regarding structure of Architectural Control Committee.
6. New Business:
 - a. Discussion and necessary action regarding 2009 Joint Powers Agreement County 911 Emergency System.
 - b. Discussion and necessary action on approval of the renewal of 2009 Agreement for Technical Rescue Service with the City of Waukesha.
 - c. Discussion and necessary action regarding 2009 Intergovernmental Agreement to provide City of Waukesha Transit Service to Town (Brookfield Highlands).
 - d. Approve bartender licenses.
7. Department, Boards, Committee/Commission Reports/Recommendations:
 - a. Plan Commission Recommendations:
 1. To set a date for a Public Hearing for a Special Exception to allow the extension of existing paving further across property lines between properties under common ownership at 19601 West Bluemound Road and 325 North Janacek Road.
 2. To set a date for a Public Hearing for a Special Exception to allow two free-standing signs for Bluemound Plaza at 19555 West Bluemound Road.
8. Approval of Vouchers and Checks.
9. Communications and Announcements.
10. Adjournment.

TUESDAY, DECEMBER 2, 2008

IMMEDIATELY
FOLLOWING THE
TOWN BOARD MEETING

SANITARY DISTRICT
NO 4

AGENDA:

1. Call to Order.
2. Approval of Agenda.
3. Approval of Minutes.
4. Citizen comments: Three-minute limit.
5. Old Business. None.
6. New Business: None.
7. Administrator's Report.
8. Approval of Vouchers and Checks.
9. Communications and Announcements.
10. Adjourn into **CLOSED SESSION**, according to Section 19.85(1)(g) Wisconsin Statutes for conferring with legal counsel with respect to the City of Brookfield / Sanitary District #4 I & I litigation.
11. Adjourn into **OPEN SESSION**, according to Section 19.85(2) Wisconsin Statutes, for any necessary action resulting from the Closed Session and to adjourn the meeting.
12. Adjournment.

THURSDAY, DECEMBER 4, 2008

5:30 P.M.

MUNICIPAL COURT

Jane F. Carlson
Town Clerk

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meetings to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services contact the clerk's office at the above location.