

TOWN OF BROOKFIELD
TOWN BOARD
DECEMBER 16, 2008

The regular meeting of the Town Board was held on Tuesday December 16, 2008 in the Erich Gnant Room of the Town Hall, 645 N Janacek Road, Brookfield, WI.

Chairperson Keith Henderson called the meeting to order at 8:46 p.m. with the following people present: Supervisors: John Schatzman, Kevin Van Kirk Dan Shea and Patrick Stroebel, Administrator Richard Czopp, Attorney Brian Brejcha, Building Inspector Gary Lake and the Town Clerk Jane Carlson to record the minutes.

APPROVAL OF AGENDA

Supervisor Stroebel moved to approve the agenda as presented, seconded by Supervisor Shea, voted on, and carried unanimously.

APPROVAL OF MINUTES

Supervisor Shea moved to dispense with the reading of the minutes of the October 21, 2008 Town Board meeting and approve them as presented seconded by Supervisor Stroebel, voted on, passed 4 – 0 – 1 with Supervisor Van Kirk voting present.

Supervisor Shea moved to dispense with the reading of the minutes of the November 5, 2008 Town Board meeting and approve them as presented seconded by Supervisor Stroebel, voted on, carried unanimously.

Supervisor Stroebel moved to dispense with the reading of the minutes of the December 2, 2008 Town Board meeting and approve them as presented seconded by Supervisor Shea, voted on, carried unanimously.

PUBLIC COMMENT None.

OLD BUSINESS None.

NEW BUSINESS

a. APPOINT ELECTION INSPECTORS

Supervisor Schatzman moved to approve the appointment of the people on the attached list as Election Inspectors, seconded by Supervisor Shea, voted on, carried unanimously

b. APPROVAL OF POLICE VEHICLES

Supervisor Van Kirk moved to approve placing the order to purchase 2 vehicles for the Police Department, seconded by Supervisor Stroebel, voted on and carried unanimously.

c. BARTENDER LICENSES

Supervisor Stroebel moved the December 16, 2008 through June 30, 2009 bartender licenses as listed (see attached) , seconded by Supervisor Shea, voted on, carried unanimously

DEPARTMENT, BOARDS, COMMITTEE/COMMISSIONS RECOMMENDATIONS NONE

ADMINISTRATOR'S REPORT

2008 BUDGET TRANSFER

Supervisor Shea moved to approve the transfer of monies from the Fund Balance for the second payment on the Fire Department truck in the amount of \$209,299.67, seconded by Supervisor Stroebel, voted on and carried unanimously.

VOUCHERS

Supervisor Stroebel moved to approve the vouchers as presented in the amount of \$70,675.53 seconded by Supervisor Shea, voted on, and carried unanimously.

Included in the approved vouchers were: \$10,910.52 to Strand Associates Inc for engineering services; \$5,616.00 to Tough Solutions, Inc for Police Department supplies; \$4,377.93 to Wausau Equipment Company for DPW equipment and \$3,781.48 to Scott Oil/Heating Co for vehicle fuel.

COMMUNICATIONS AND ANNOUNCEMENTS

The attached list of correspondence was reviewed by members of the Board with the following comment.

Chairman Henderson noted item #7.

There being no further business Supervisor Stroebel moved to adjourn, seconded by Supervisor Shea, voted on and carried unanimously. The meeting adjourned at 9:00 p.m.

Respectfully submitted,
Jane F. Carlson, Town Clerk

CORRESPONDENCE
December 16, 2008

1. "Focus", November 28, 2008.
2. Grota Appraisals newsletter & 2008 Town review
3. Brookfield white & yellow page insert featuring Town of Brookfield.
4. Wis DOT Bluemound project update.
5. Police & Fire Commission minutes Aug 13 & Nov 12, 2008.
6. Update from Brookfield Chamber rep, Gloria Albrecht.
7. Wis Towns Assn Urban Towns Committee letter and invoice.

December 12, 2008

MEETING NOTICES

All meetings will be held at the TOWN HALL, 645 N Janacek Road, Brookfield, WI:

TUESDAY, DECEMBER 16, 2008

7:00 P.M.

**SANITARY DISTRICT
NO 4**

AGENDA:

1. Call to Order.
2. Approval of Agenda.
3. Approval of Minutes.
4. Citizen comments: Three-minute limit.
5. Old Business. None
6. New Business:
 - a. Discussion, review and approval of 2009 Sewer & Water Budget.
7. Approval of Vouchers and Checks.
8. Communications and Announcements.
9. Adjournment.

TUESDAY, DECEMBER 16, 2008

**IMMEDIATELY
FOLLOWING THE
SANITARY DISTRICT NO 4
MEETING**

**UTILITY DISTRICT
NO 1**

AGENDA:

1. Call to Order.
2. Approval of Agenda.
3. Approval of Minutes.
4. Citizen comments: Three-minute limit.
5. Old Business.
 - a. Discussion and approval of updating SLAMM model.
 - b. Approval of purchasing a Utility District/DPW Pick-Up Truck.
6. New Business.
 - a. Discussion, review and approval of 2009 Budget.
7. Adjournment.

TUESDAY, DECEMBER 16, 2008

IMMEDIATELY
FOLLOWING THE
UTILITY DISTRICT NO 1
MEETING

TOWN BOARD

AGENDA:

1. Call to Order.
2. Approval of Agenda.
3. Approval of Minutes.
4. Citizen comments: Three-minute limit.
5. Old Business: None.
6. New Business:
 - a. Appoint Election Inspectors.
 - b. Approval of purchase of police vehicle(s).
 - c. Approve bartender licenses.
7. Department, Boards, Committee/Commission Reports/Recommendations:
 - a. Administrator's Report
 1. 2008 Budget transfer approval for Fire Truck payment.
8. Approval of Vouchers and Checks.
9. Communications and Announcements.
10. Adjournment.

THURSDAY, DECEMBER 16, 2008

5:30 P.M.

MUNICIPAL COURT

Jane F. Carlson
Town Clerk

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meetings to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services contact the clerk's office at the above location.