

TOWN OF BROOKFIELD  
TOWN BOARD  
MAY 18, 2010

The regular meeting of the Town Board was held on Tuesday, May 18, 2010 in the Erich Gnant Room of the Town Hall, 645 N Janacek Road, Brookfield, WI.

Chairperson Keith Henderson called the meeting to order at 7:11 p.m. with the following people present: Supervisors: John Schatzman, Kevin Van Kirk, Dan Shea and Patrick Stroebel, Attorney James Hammes, Administrator Richard Czopp, and the Town Clerk Jane Carlson to record the minutes.

APPROVAL OF AGENDA

Supervisor Stroebel moved to approve the agenda as presented, seconded by Supervisor Van Kirk, voted on, and carried unanimously.

APPROVAL OF MINUTES

Supervisor Stroebel moved to dispense with the reading of the minutes of the May 4, 2010 Town Board meeting and approve them as corrected seconded by Supervisor Van Kirk, voted on and passed 4 – 0 – 1 with Supervisor Shea voting present.

PUBLIC COMMENT           None.

OLD BUSINESS           None.

a.     APPOINTMENTS TO COMMITTEE/COMMISSIONS/BOARDS

Supervisor Shea moved to approve Chairperson Henderson's recommendation for appointment of Eric Halbur and Len Smeltzer to Plan Commission; Frank LaConta to Police & Fire Commission; Gordon Gaeth and Cheryl Knapp to Board of Appeals, seconded by Supervisor Stroebel, voted on, carried unanimously.

NEW BUSINESS

a.     TOWN REVALUATION

Chairman Henderson said that it came up at the Board of Review that what if there is a need for a revaluation. He had the assessor put together a Revaluation Procedure and Schedule and it came in with an estimate of \$40,000.00 which has not been budgeted for this year.

Supervisor Van Kirk said that it looks like the next full revaluation is scheduled for 2023.

Chairman Henderson said that according to the schedule, a market update is proposed for next year.

Supervisor Schatzman asked if the Town was obligated to do a revaluation.

Attorney Hammes said no. However, if the ratio is below 90% and the Town would receive a notice from the state that it has to be done, it will cost a lot more.

Chairman Henderson said that he understands that you have to be below 90% for 3 years before the state requires the revaluation.

Clerk Carlson said that the state requires the assessed value of each major class of property be within 10% of the full value.

Chairman Henderson said that if the Town was under assessed last year and the property values have theoretically gone down this year the ratio should go over the 90%.

Supervisor Schatzman said that in 2012 the Town should have the funds because it will be the end of the debt service, and maybe that is when to look at having a Market Update done.

Chairman Henderson said that possibly a revaluation could be performed with half in 2011 and the other half 2012. This way half the cost, approximately \$20,000 could be budgeted for next year and the other half the following year. He also noted that no decision has to be made right now.

Supervisor Schatzman said that the Board might want the assessor here to answer questions.

Supervisor Van Kirk moved to table until Assessor Mike Grotta is available to attend the meeting, seconded by Supervisor Stroebel, voted on, carried unanimously.

b. **WARD PLAN RESOLUTION**

Supervisor Schatzman moved to approve adoption of the Town's Ward Plan Resolution, #2010-05-1, with the only changes being designating St John's Lutheran Church as the polling place for Wards 2, 6, & 8 and the Town Hall as the polling place for Wards 1, 3, 4, 9 & 10, seconded by Supervisor Stroebel, voted on, carried unanimously.

c. **RESOLUTION COMBINING WARDS FOR REPORTING**

Supervisor Stroebel moved to approve adoption of Resolution #2010-05-2 combining the Town voting wards as listed for reporting purposes, seconded by Supervisor Shea, voted on, carried unanimously.

f. **BARTENDER LICENSES**

None.

DEPARTMENT, BOARDS, COMMITTEE/COMMISSIONS RECOMMENDATIONS

None.

VOUCHERS

Supervisor Schatzman moved to approve the vouchers as presented in the amount of \$77,040.99, seconded by Supervisor Stroebel, voted on, and carried unanimously.

Included in the approved vouchers were: \$21,269.85 to Brookfield Convention and Visitor Bureau for 1<sup>st</sup> quarter room tax; \$11,929.00 to Stryker Sales Corporation for fire department equipment (power pro ambulance cot); \$6,417.92 to Scott Oil/Heating Co for vehicle fuel; \$5,100.00 to Baker Tilly Virchow Krause LLP for auditing service and \$2,200.00 to Penske Truck Leasing Co for lift truck rental.

COMMUNICATIONS AND ANNOUNCEMENTS

The attached list of correspondence was reviewed by members of the Board with no comment.

Chairman Henderson noted #5, 9 and 12.

There being no further business Supervisor Van Kirk moved to adjourn, seconded by Supervisor Stroebel, voted on and carried unanimously. The meeting adjourned at 7:40 p.m.

Respectfully submitted,  
Jane F. Carlson  
Town Clerk

**CORRESPONDENCE**

**May 18, 2010**

1. "Focus", 4/30/2010.
2. "The Wisconsin Taxpayer", April 2010.
3. Update from Gloria Albrecht, Brookfield Chamber rep.
4. Waukesha County Dept of Admin memorandum, April 29, 2010.
5. Letter from Jim Moran regarding his ditch.
6. County Health rankings.
7. Property owner notice for 20925 Highland Pass.
8. Wisconsin Towns Association agenda 4/28/09.
9. Wis DOT update on Hwy 18, Moreland Blvd & Bluemound Rd.
10. 2<sup>ND</sup> Intl Swine Flu Conference notice.
11. Waukesha County Cooperation Council minutes April 26, 2010.
12. 2010 Census participation rate comparison.

May 14, 2010

**MEETING NOTICE**

**All meetings will be held at the TOWN HALL, 645 N Janacek Road, Brookfield, WI:**

**TUESDAY, MAY 18, 2010**

**IMMEDIATELY                      TOWN BOARD  
FOLLOWING THE  
SANITARY DISTRICT NO 4  
MEETING**

AGENDA:

1. Call to Order.
2. Approval of Agenda.
3. Approval of Minutes.
4. Citizen comments: Three-minute limit.
5. Old Business:
  - a. Recommendation and appointments to the Town Committees, Commissions and Boards.
6. New Business:
  - a. Discussion and necessary action regarding revaluation of the Town.
  - b. Discussion and adoption of the Town's Ward Plan Resolution.
  - c. Discussion and adoption of a Resolution combining wards for reporting purposes.
  - d. Approve bartender licenses.
7. Department, Boards, Committee/Commission Reports/Recommendations: None.
8. Approval of Vouchers and Checks.
9. Communications and Announcements.
10. Adjournment.

Jane F. Carlson  
Town Clerk

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meetings to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services contact the clerk=s office at the above location.